

November 1st, 2021

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom call in meeting. You can participate via phone:

Meeting ID: 845 1542 2200 Passcode: 4332809 Call: 1-346-248-7799

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order at 6:30pm by Mayor Norby.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Godfrey, Stevenson, Koffler, Rasmussen, Sergent. Absent: Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **October 18th, 2021- Regular City Council Meeting Minutes:** Motion was made to approve the minutes from the October 18th, 2021 regular meeting by Alderwoman Sergent and Alderwoman Rasmussen seconded. With no changes or corrections, all present voted aye.
5. **VISITORS:**
 - a. **Greg Quinell and Shannon Wicks-Sidney Jaycees-All Day Independence Day Celebration 2022:** Ms. Wicks presented the City Council with their tentative plan for an all-day celebration on July 4th that they will be having at the Richland County Fairgrounds parking lot. These celebrations include carnival games, hot dog eating contest, food and craft vendors and fireworks display at dusk. She stated they may need to have part of 22nd Avenue closed for the fireworks show, which Chief Kraft asked to just keep in touch with him about. FM/BI Rasmussen asked to keep in touch with him about the fireworks show also. Clerk/Treasurer Chamberlin stated the Fairgrounds are not within the City Limits. Motion was made to support the Sidney Jaycees all day Independence Day event by Alderwoman Rasmussen and Alderman Koffler seconded. With no further discussion, all present voted aye.
 - b. **Sidney Chamber-2021 Parade of Lights:** Alderwoman Godfrey stated they are planning the annual Parade of Lights for November 26th, again the Friday after Thanksgiving. She stated they are planning the parade to be the usual 7pm, starting at the south Shopko parking lot and ending at the IGA parking lot and they would like to have candy and such be part of the parade. Chief Kraft stated walking besides the floats handing items out is fine, but throwing things so children are running out into the streets is not safe, especially at night. Motion was made to approve the 2021 Parade of Lights by Alderwoman Rasmussen and Alderman Koffler seconded. With no further discussion, all present voted aye.
 - c. **Jason Schrader**
 - d. **Naomi Schrader**
 - e. **Railyn Herbst**
 - f. **Rowman Ellingson**
 - g. **Jordan Mayer-Interstate Engineering**
 - h. **Rosalie Stevenson**
6. **PUBLIC HEARING:**
 - a. **2021 Subdivision Regulation Updates:** Mayor Norby opened the public hearing for the 2021 Subdivision Regulation Updates at 6:40pm. City Planner Sanderson stated he has attended the public hearings for several local governments on these updates and the overwhelming consensus is that most of the updates are fine, but the new regulation for the need to have a review committee is not. He stated there are other parts of the updates that the City of Sidney will not need to adopt that include plat review committee, vegetative buffer, repeats on page 93 and relocation of common boundary to keep the same as the past. After Planner Sanderson completed his presentation on the 2021 subdivision regulation updates, Mayor Norby called for any proponents and any opponents, three times each. With no one coming forward to testify, Mayor Norby closed the public hearing at 6:43pm.
7. **MAYOR NORBY:**
 - a. **2021 Municipal Election:** Mayor Norby announced Tuesday November 2nd, 2021 is Election Day for the Municipal Election, with the ballots being due by 8pm. He stated you can drop your ballots at City Hall or the Court House and asked for all to participate in the election.
8. **COMMITTEE MEETING WORK: Nothing**
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS:**
 - a. **Airport Request for City Water Services:** PWD Hintz stated the Airport is asking to connect to City water services, even though they do not reside within the City Limits. He stated they have city sewer, and they would be responsible for installing the infrastructure to not only get the services, but to also loop the services to 13th. Motion was made to approve the Airport connecting to City water services by Alderman Koffler and Alderwoman Rasmussen seconded. In discussion, Mr. Schrader asked if they have to extend their services to the extent of their property as residential would and Mr. Hintz stated that would be all the way out to Sidney Circle and since they are commercial not within the City limits, they would not be. With no further discussion, all present voted aye.
 - b. **City/County Planning Board Contract:** Clerk/Treasurer Chamberlin stated County Attorney Halvorson drafted the agreement provided to restart the City/County Planning Board that she forwarded to City Attorney Kalil and Planner Sanderson. Planner Sanderson stated the contract follows the previous contract and expectations. He stated the section that states an elected official cannot sit on the board for Sidney or County, but Fairview can. He stated this is the way it was previously, but if the City wants that section changed so one of them or Mayor Norby can sit on the board, it is allowed statutorily. Motion was made to approve the City/County Planning Contract with the amendment to allow elected official representation by Alderwoman Rasmussen and Alderman Koffler seconded. With no further discussion, all present voted aye.

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- c. **Sophos Renewal plus MTR Upgrade: \$8,594.33 or \$10,958.81:** Clerk/Treasurer Chamberlin stated it is time for the City’s 3-year renewal of the Sophos. She stated Pine Cove gave a quote for the usual renewal of \$8,594.33 or to upgrade our protection with MTR for \$10,958.81 which provides better protection and is their recommendation to go with. She stated this is the protection for the City server, computers and emails. Motion was made to approve the Sophos renewal with the MTR upgrade by Alderman Koffler and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.

12. CITY PLANNER SANDERSON:

- a. City Planner Sanderson stated he recommends moving forward with the 2021 subdivision regulation updates as outlined in the public hearing. He stated next would-be City Attorney Kalil drafting an ordinance to adopt the new regulations. Motion was made to approve City Attorney drafting the 2021 subdivision regulation update ordinance by Alderwoman Rasmussen and Alderman Stevenson seconded. With no further discussion, all present voted aye.

13. CITY ATTORNEY: Nothing

14. CHIEF OF POLICE KRAFT:

- a. **Update: Nothing**

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Update:** PWD Hintz stated they will be lining the sewer lines at night, since it will be in the business districts. He also stated the pool is winterized and will be getting a new water heater this winter.
- b. **Interstate Engineering MSA Amendment:** Mr. Mayer stated this would extend the Master Services Agreement that allows Interstate Engineering to do water engineering for the City of Sidney. Motion was made to approve the MSA Amendment by Alderwoman Godfrey and Alderwoman Sergent seconded. Mr. Schrader asked if this guarantees the work for Interstate and PWD Hintz stated this just makes it so the City does not have to solicit for an engineer if they do not want to. Mr. Mayer stated without this, any project engineering over \$50,000 the City would have to do a request for qualifications, which takes time and money. With no further discussion, all present voted aye.
- c. **West Holly Water Project Certificate of Substantial Completion:** Mr. Mayer stated 90% of the punch list has been completed, but they do need to fix some cracked concrete. He stated there should be a pay application and change order at the next meeting and the City will be withholding \$5-\$10,000 through the winter.

16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:

- a. **Update**

17. CITY CLERK/TREASURER CHAMBERLIN:

- a. **Call for Budget and Finance Committee Meeting:** Clerk/Treasurer Chamberlin asked for a Budget and Finance Committee meeting to discuss the employee Covid Hours and Social Media Policy for City of Sidney Facebook Page. It was the general consensus to have the Budget and Finance Committee on November 15th, 2021 at 5:30pm prior to the City Council meeting.
- b. **September 2021 Water/Sewer Bank Transfer of \$170,416.86:** Motion was made to approve the September 2021 Water/Sewer Bank Transfer of \$170,416.86 by Alderman Koffler and Alderwoman Stevenson seconded. With no further discussion, all present voted aye.
- c. **Consent agenda**

- i. **Claims to be approved: \$ 156,314.74**

- ii. **Building Permits to be approved:**

2022-047	Sidney Health Center	216 14 th Ave SW	Sidney Health Center Parcel	Remodel
**2022-048	SKIPPED			
2022-049	Sidney Health Center	216 14 th Ave SW	Sidney Health Center Parcel	Remodel
**2022-050	SKIPPED			
2022-051	Checkers Inc	108 2 nd St NE	L10-12, B6, Original	Remodel
2022-052	Steve Pierce	323 7 th Ave SW	L6, B9, Gardner Add	Fence

RC22-

Motion was made to approve the consent agenda with the additional claim by Alderman Stevenson and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:12 p.m.

ATTEST:

MAYOR NORBY

CITY CLERK

DATE APPROVED