

August 2nd, 2021

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate with via by video or phone:

Meeting ID: 843 7075 4203 Passcode: 210475 Or by calling: 1-346-248-7799

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Godfrey, Koffler, Christensen, Stevenson, Sergent and Rasmussen
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **July 19th, 2021- Regular City Council Meeting Minutes:** Motion was made to approve the minutes from the July 19th, 2021, regular meeting of the Sidney City Council by Alderwoman Sergent and seconded by Alderwoman Christensen. With no changes or corrections, all present voted aye.
 - b. **July 27th, 2021- Water and Sewer Committee Meeting Minutes:** Motion was made to approve the July 27th, 2021, Water and Sewer Committee Meeting by Alderwoman Rasmussen and seconded by Alderman Koffler. With no changes or corrections, all present voted aye.
 - c. **July 28th, 2021 Budget and Finance Committee Meeting Minutes:** Motion was made to approve the July 28th, 2021, Budget and Finance Committee Meeting by Alderwoman Christensen and seconded by Alderwoman Rasmussen. With no changes or corrections, all present voted aye.
5. **VISITORS:**
 - a. **Jason Schrader-BBQ in City Parking Lot (corner of Central and 2nd Ave):** Mr. Schrader came forward looking for permission to use the City Parking lot on the corner of Central and 2nd AVE to park cars from the Drag the Main Event that day. Mr. Schrader mentioned that he would like to use the lot from 10:00AM to 5:00PM, Mr. Schrader also stated that there will be no food or beverages being sold there just cars sitting for show. Alderwoman Rasmussen made a motion to approve of Jason Schrader using the City Parking Lot and to allow cars to be parked there for the Drag the Main Event. Alderman Koffler seconded the motion, with no further discussion all present voted aye.
 - b. **Kayla Hillburn- BBQ Trailer in City Parking Lot (corner of Central and 2nd Ave):** Ms. Hillburn came forward looking for permission to use the City Parking Lot on the corner of Central and 2nd AVE for her BBQ Trailer from August 30th, 2021 to September 3rd, 2021. Alderwoman Rasmussen asked PWD Hintz if this will be affect the construction of the clock on the lot, and PWD Hintz said that the construction on the clock will not start until after sometime in September 2021. Ms. Hillburn asked if there is power over on that lot or if she has to provide her own generator to have power, and PWD Hintz stated that there is 110 power outlet on that power pole. Alderwoman Christensen mentioned that this should go to City Building/Street Lighting for further discussion since Ms. Hillburn is not a nonprofit operating on that lot. City Clerk/Treasurer Chamberlin mentioned that there is a Budget and Finance Committee Meeting already schedule on August 9th, 2021 at 5:15PM and would like to see this topic be added to the Budget and Finance Committee Meeting. A general consensus agreed to sending this to the Budget and Finance Committee Meeting on August 9th, 2021.
6. **PUBLIC HEARING:** Nothing.
7. **MAYOR NORBY:**
 - a. **MMIA/MLCT Municipal Summit August 24th, 2021 9:00 am to 4:00 pm:** Mayor Norby wanted to let everyone know about the MMIA/MLCT Municipal Summit coming to Sidney and everyone should try and attend, Mayor Norby stated that this summit is very educational and informative for everyone.
8. **COMMITTEE MEETING WORK:**
 - a. **Water and Sewer Committee**
 - i. **Eastern Montana Meats dumping animal washdown water into sewer:** Alderman Koffler stated the Water and Sewer Committee met with Steve Lunderby who was asking permission to put the wash down from the butchering of cattle into the city sewer. Alderman Koffler stated that the fats, oils, and grease will negatively affect the system, so Alderman Koffler made a motion not allowing Steve Lunderby to dump animal by products into the city sewer and Alderwoman seconded the motion. With no further discussion, all present voted aye.
 - b. **Budget and Finance Committee**
 - i. **ARPA Funds-Resolution 3860 and Project:** Alderwoman Sergent stated that City Clerk/Treasurer Chamberlin that this resolution will create a fund in the budget for APRA Funds and it will officially accept any APRA money that the city does receive. Alderwoman Sergent stated that no motion is need for this as it will be discussed later during the Council Meeting.
 - ii. **Website and Meetings with Municode's:** Alderwoman Sergent started that City Clerk/Treasurer Chamberlin and Chief Kraft have done some extensive video training on a new computer website for the City of Sidney and Sidney Police Department, Alderwoman Sergent mentioned that there is a one-time fee of \$6,200.00 and a yearly fee of \$2,400.00 for hosting/maintenance for the website and an additional fee of \$3,800.00 for the meetings and agenda management option. Alderwoman Sergent stated that the one-time fee of \$6,200.00 will be spread out throughout the entire budget, Alderwoman Sergent made a motion to approve of the city moving forward with Municode's Website Design. Alderwoman Rasmussen seconded the motion, with no further discussion all present voted aye. Alderwoman Sergent is also making a separate motion of approval for Municode's Meeting side of the website, and Alderman Stevenson seconded the motion. With no further discussion, all present voted aye.
 - iii. **Sidney Svarre Municipal Pool Sponsorships:** Alderwoman Sergent mentioned that there are other businesses who would like to sponsor the pool for the rest of the season and would like to see the city charge the businesses who would like to sponsor a fee of \$225.00 per day, Alderwoman Rasmussen made a motion to approve of the city charging \$225.00 per day for sponsorships. Alderwoman Godfrey seconded the motion, with no further discussion, all present voted aye minus Alderwoman Christensen and Alderwoman Sergent they voted nay. Clerk/Treasurer Chamberlin stated it needed to be decided on the number or days those sponsorships would be allowed for the remainder of this year. She further stated that it is her opinion that if a business wants to sponsor the pool and advertise for it, it is their decision, as

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the city cannot control how many people will attend for it or how much advertising it would attain. Alderwoman Godfrey stated she has around 11 businesses who would be interested in sponsoring the pool. It was the General Consensus of the City Council to not limit the number of sponsors for the remainder of this season.

9. ALDERMEN REQUESTS AND COMMITTEE REPORTS: Alderwoman Rasmussen wanted to mention that she has received a lot of compliments about the skate park in Sidney.

10. UNFINISHED BUSINESS: Nothing.

11. NEW BUSINESS: Nothing.

12. CITY PLANNER SANDERSON:

- a. **Franz Lot Aggregation and Final Plat:** PWD Hintz gave an update on the Franz Lot Aggregation, PWD Hintz stated that Mr. Franz is looking amend lots 1-10, Block 2 in Mayo Subdivision, PWD Hintz said that City Planner Sanderson stated that all the conditions have been met by Mr. Franz and is recommending approval of this lot aggregation. Alderman Koffler made a motion to approve of Mr. Franz Lot Aggregation and Final Plat, Alderwoman Sergent seconded the motion. With no further discussion, all present voted aye.

13. CITY ATTORNEY:

- a. **Resolution 3860-ARPA:** City Attorney Kalil read out loud Resolution 3860 about the APRA Funds and is recommending approval of this Resolution. Alderwoman Christensen made a motion to approve of Resolution 3860, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

14. CHIEF OF POLICE KRAFT:

- a. **Update:** Chief Kraft stated that video production for the recruitment video finished up last week and was very pleased with all the hard work from the video production crew. Chief Kraft also mentioned that this video will be good promotion for the Sidney Police Department and the City of Sidney, Chief Kraft also mentioned that he doesn't expect to see a rough draft of the video for a couple of months.

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Update:** PWD Hintz mentioned that the washdown pad facility is completed and up and running, and paving is underway at various locations around town. PWD Hintz also stated that chip sealing will start soon, the water department has been working tirelessly on the 4th AVE project and that should be done soon as well. PWD Hintz also mentioned that the WWTP did a finale dump a few weeks ago and those results will be ready to view in a week. PWD Hintz also said that the American Cell Tower Company next to City Hall is looking to lease more property and a committee meeting will be in a couple of weeks to further discuss this expansion. Mr. Mayer from Interstate Engineering stated that West Holly Project will start on Monday August 9th, 2021, because of the delay of the project the loan will be pushed back a month later.
- b. **DPHHS Low-Income Home Water Assistance Program:** PWD Hintz read the Low-Income Water Assistance Letter out loud and is recommending approval of this program, Alderman Koffler made a motion to approve of the DPHHS Low Income Home Water Assistance Program for the citizens of Sidney, Alderwoman Rasmussen seconded the motion. With no furth discussion, all present voted aye.

16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:

- a. **Update:** Fire Marshall/Building Inspector Rasmussen stated that the City Pierce is back at the Firehall and working great just like beforehand.

17. CITY CLERK/TREASURER CHAMBERLIN:

- a. **Tentative Reports-June JV, Treasurer's and Water/Sewer Transfer:** City Clerk/Treasurer Chamberlin mentioned that no motion is needed on the Junes Treasurers Report or the Water and Sewer Bank Transfer because since the books have not been officially closed out yet for the fiscal year.
- b. **Call for Water/Sewer Committee Meeting-FY2021-22 Utilities Budgets:** City Clerk/Treasurer Chamberlin is looking to schedule a Water/Sewer Committee Meeting to further discuss the Utilities for FY2021-2022, Alderman Koffler mentioned that on August 9th, 2021 at 6:30PM would work best for him. Alderwoman Rasmussen and Godfrey agreed that date and time will work for them as well.
- c. **Consent agenda**

i. **Claims to be approved: \$81,208.41**

ii. **Building Permits to be approved:**

****2022-005** ON HOLD**

2022-006	Mary Stepler	1212 14th St SW	L5, B2, Lyndale Acres	Covered Deck
2022-017	Molly Swenson	409 Yellowstone Dr.	L10, B1&4, JB Mobile Home	Covered Porch

18. Adjournment

Motion was made to approve the consent agenda by Alderman Koffler, and Alderman Stevenson seconded the motion. With no further discussion, all present voted aye. Mayor Norby wanted to congratulate The Sidney Tiger Sharks Swim Team on taking 1st place at state.

Meeting was adjourned at 7:10 p.m.

ATTEST:

MAYOR NORBY

CITY CLERK

DATE APPROVED