

**May 17th, 2021**

The City Council meetings are open to the public attending in person, **with masks encouraged when social distancing cannot be accomplished**. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate with via by video or phone:

**Meeting ID: 912 9598 1760**

**Passcode: 689993**

**Or by calling: 1-346-248-7799**

1. **CALL TO ORDER:** The regular meeting of the Sidney of City Council meeting was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Stevenson, Godfrey, Sergent, Koffler, Rasmussen
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **May 3rd, 2021- Regular City Council Meeting Minutes:** Motion was made to approve the minutes from the May 3rd, 2021 regular meeting of the City Council by Alderwoman Christensen and Alderwoman Rasmussen seconded. With no changes or corrections, all present voted aye.
  - b. **May 10<sup>th</sup>, 2021-Street & Alley Committee Meeting Minutes:** Motion was made to approve the minutes from the May 10th, 2021 Street & Alley Committee Meeting Minutes by Alderwoman Sergent and Alderwoman Christensen seconded. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Dustin Cymbaun- Cattleman’s Ball Organization-** Mr. Cymbaun came forward to ask permission from the City Council to borrow some cones/barricades to block off some streets for the 5k and 10k Cattleman’s Run. Chief Kraft mentioned that he spoke with Marci and they discussed about having an alternative route for better pedestrian safety. Chief Kraft mentioned that they now will closing off Airport Road just past the entrance to the County Club, the race will start at the fairgrounds and come out on Holly, the cones will provide some buffer on the sidewalk. Alderwoman Rasmussen made a motion to approve of the Cattleman’s Ball Organization burrowing some cones/barricades to block some streets in Sidney for the alternative route, Alderman Koffler seconded the motion with no further discussion all present voted aye.
  - b. **Kali Godfrey- Chamber of Commerce-** Ms. Godfrey came forward to ask permission to block off half a block on 2<sup>nd</sup> ST SE from 5:45AM to 9:00PM, Ms. Godfrey mentioned that there are more vendors participating in the Off the Clock Shopping now. Ms. Godfrey stated that the alley way by Sidney Eye Care to Central would be closed. Chief Kraft stated he does not see any problems with this street closure, PWD Hintz mentioned that the City Public Works Crew will help put up some barricades for this event. Alderman Koffler made a motion to approve of the Chamber of Commerce block off half of 2<sup>nd</sup> ST SE, and Alderman Stevenson seconded the motion. With no further discussion, all present voted aye. Alderwoman Godfrey did abstain from voting on this matter.
  - c. **Heidi MacGrady- MiMi’s Kitchen-** Mrs. MacGrady was approached about her “A” sign on the corner lot that is located outside MiMi’s Kitchen, Mrs. MacGrady mention that she feels as her business is being singled out in the community for her sign. PWD Hintz mentioned that per city ordinance you cannot have anything out that can obstruct the sidewalks, even though the city has allowed them in the past. Mrs. MacGrady mentioned that her sign is only up from 10:00AM to 1:00PM, and there a lot of other business in town that have signs out all day long. Building Inspector Rasmussen did contact MiMi’s Kitchen about relocating her sign on the sidewalk where it was blocking sidewalk traffic issues for pedestrians. Alderwoman Rasmussen made a motion to send this issue to the Street and Alley Committee for further discussion about this ordinance, Alderman Koffler seconded the motion. Mrs. MacGrady mentioned does she need two separate sign permits one with the city and the other one with that state, and how do I go about with getting a state sign permit. PWD Hintz stated she would contact the MDT out of Glendive. With no further discussion, all present voted aye.
  - d. **Jason Schrader**
  - e. **Adam Smith- SVFD**
  - f. **Jordan Mayer- Interstate Engineering**
  - g. **Tyler Christensen- SVFD**
  - h. **Nichole Christensen**
  - i. **Brandon Roth- SVFD**
  - j. **Sam Shaw- SVFD**
  - k. **Justin Verhasselt- SFVD**
  - l. **John Saxx- SVFD**
6. **PUBLIC HEARING:**
  - a. **West Holly Pedestrian Bridge Replacement:** Mayor Norby called the public hearing for the West Holly Pedestrian Bridge Replacement at 6:47 pm. Mayor Norby called for any proponents, three times, and Jason Schrader came forward to say that this bridge has a lot of daily use, so any improvements to this would be much appreciated. Mayor Norby called for any opponents, three times, and none came forward. With no further testimony, Mayor Norby closed the public hearing at 6:48 pm.
  - b. **22<sup>nd</sup> AVE NW Sidewalk/Walking Path Construction:** Mayor Norby called the public hearing for the 22<sup>nd</sup> AVE NW Sidewalk/Walking Path Construction at 6:50 pm. Mayor Norby called for any proponents, three times, and none came forward. Mayor Norby called for any opponents, three times, and none came forward. With no further testimony, Mayor Norby closed the public hearing at 6:51 pm.
7. **MAYOR NORBY:** Mayor Norby mentioned that last week he was in Helena on Thursday and Friday for the Montana League Training, Mayor Norby also mentioned that Tim Burton and Tim Barkley along with Kevin Dork are retiring at the end of this year.
8. **COMMITTEE MEETING WORK:**

## May 17th, 2021

- a. **Street & Alley Committee- Street Improvements:** Alderwoman Christensen mentioned that the Street and Alley Committee met last Monday to discuss a couple of issues. Alderwoman Christensen mentioned the alley behind 9<sup>th</sup> AVE by Russ Wells. Alderwoman Christensen stated after much discussion a general consensus was to have PWD Hintz and the Public Works Crew doctor up that alley and report back to the Street and Alley Committee for an update. Alderwoman Christensen also mentioned that the Street and Alley Committee met to discuss closing off reclamation right away over by the water treatment plant, Alderwoman Christensen made a motion to approve of closing off the reclamation right away over by the water treatment plant. Alderman Koffler seconded the motion, with no discussion all present voted aye.

9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:** Nothing.

**Parks and Recreation** – Chair Godfrey – Sergeant, Christensen

**Street and Alley** – Chair Christensen–Sergeant, Stevenson

**City Buildings & Street Lighting** – Chair Stevenson– Koffler, Rasmussen

**Water and Sewer** – Chair Koffler – Godfrey, Rasmussen

**Sanitation**– Chair Rasmussen –Koffler, Stevenson

**Police and Fire** – Chair Sergeant –Godfrey, Christensen

**Budget and Finance** – Chair Sergeant, Rasmussen, Christensen

10. **UNFINISHED BUSINESS:** Nothing.

11. **NEW BUSINESS:** Nothing.

12. **CITY PLANNER SANDERSON:**

- a. **2021 Transportation Grant Opportunity- 22<sup>nd</sup> AVE NW Sidewalk/Walking Path Construction:** PWD Hintz stated that there were a lot of complaints regarding pedestrian walking up on 22<sup>nd</sup> AVE NW, the only place that people can walk is the actual street. PWD Hintz stated with the same TA Grant with KLJ the city would like to install a walking path. PWD Hintz stated that this walking path would start right at the Fellowship Baptist Church on the corner and travel across to Lee's Tire Center, the city would maintain inside of the ditch. PWD Hintz mentioned that there are some drainage issues there that the city would have to pay attention too, along with some storm drains. PWD Hintz also said the park is a retention pond for the lower part of the South Meadow Village, PWD Hintz mentioned that an engineer will look at storm sewer in. Alderman Koffler made a motion to approve of the 22<sup>nd</sup> AVE NW Sidewalk/Walking Path, and Alderwoman Christensen seconded the motion. With no further discussion, all present voted aye.
- b. **2021 Transportation Grant Opportunity- West Holly Pedestrian Bridge Replacement:** PWD Hintz stated KLJ is submitting a TA Grant to replace the West Holly Pedestrian Bridge next to West Holly over the canal, the bridge is not very safety and not ADA accessible. PWD Hintz also mentioned that are other issues with this bridge, and city has done some welding to that bridge in the past. PWD Hintz mentioned that with talking with the Highway Department and the mobile District Office in Glendive, there is a good chance that the City of Sidney should be able to receive funds for this grant. Alderwoman Christensen made a motion to approve of the West Holly Pedestrian Bridge Replacement, and Alderwoman Sergeant seconded the motion. PWD Hintz also mentioned that this is a matching grant, and the cost would be \$51,035.00. With no further discussion, all present voted aye.
- c. **Arlon Franz- 10 Lot Amended Plat:** PWD Hintz gave an update on Mr. Franz 10 lot Amended Plat, PWD Hintz stated that Mr. Franz is wanting to combine all of those lots into one lot for tax purposes. Deputy City Clerk/Treasurer Shanks mentioned that Forest Sanderson did give his okay via email and that the city did not receive any oppositions regarding his amended plat. Alderman Koffler made a motion or Arlon Franz to aggregate his 10 lots into one, Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

13. **CITY ATTORNEY:** Nothing.

14. **CHIEF OF POLICE KRAFT:**

- a. **April 2021 Police Department Report:** Chief Kraft presented the City Council with the April 2021 Police Report. Chief Kraft also wanted to give the City Council an update on what is happening with SPD in the last three months or so. Chief Kraft stated that the COVID Supplemental Funding Grant of \$55,000.00 of the no match grant, that project is about 80% completed. Chief Kraft said that the computers have been receive already and getting close to having all those parts ready to have IT up and running. Chief Kraft also hopefully by the end of June everything will be completed for this project. Chief Kraft also mentioned that the Lexapole project with the pilot program with MMIA to provide policies for municipal police departments in the state. Chief Kraft stated that program started in December of 2020 with the on-board process, all the policies are being combined through by Chief Kraft and Captain Rosaaen and Lieutenant Zeiler. Chief Kraft mentioned that this project is 95% completed and possibly has another two more months to go before going completely live with the police officers. Chief Kraft also said that the Special Olympics Torch Run on May 29<sup>th</sup>, 2021, Lieutenant Zeiler has been heavily involved with it since he came to Sidney. Chief Kraft lastly stated that an advisory committee was formed back in March of 2021 to look over the hiring process/standards for SPD, Chief Kraft said that SPD is still having a hard time finding a qualified applicant. Chief Kraft mention SPD is looking for a more active in person recoupment may be helpful, Chief Kraft did say that an Instagram account has been created for SPD. Chief Kraft stated that a new recoupment flyer has been created even including a special QR Code on the flyer, SPD has been busy with the normal line of work regardless of being short staff currently.

15. **PUBLIC WORKS DIRECTOR HINTZ:**

- a. **April 2021 Public Works Report:** PWD Hintz presented the City Council with the April 2021 Public Works Report. PWD Hintz also wanted to give an update on the pool projects, PWD Hintz mentioned that the big pool is completely ready to go and the splash pad will be ready next week. PWD Hintz also stated that the 3<sup>rd</sup> ST SE project will be closing up next week, and the wash down station is about 80% completed and hopes to finish pouring concrete Thursday morning. PWD Hintz mentioned that there was an issue that did come up regarding North Meadow Village

**May 17th, 2021**

and some draining issues. PWD Hintz stated one of the homeowners is wanting to pour a driveway but, that homeowner is wanting to pour directly over some city owned culvers. PWD Hintz would like to have Morrison Mairele take a look at this before the city allows him to do anything, PWD Hintz mentioned that this homeowner is wanting to pour in the next 30 to 45 days. PWD Hintz mentioned that if this homeowner does this project the city will have to install some storm drains, PWD Hintz thought about sending this to a Street and Alley Committee Meeting for further discuss. A general consensus agreed to move forward with this.

- b. Mr. Mayer mentioned that the 4<sup>th</sup> AVE project is almost completed just waiting on sod from Jeremy Jensen, a walk though with the city has already been completed and everything looks good there. Mr. Mayer also mentioned that there is a bid opening for the West Holly Project at City Hall on Wednesday at 11:00AM and there will be an SRF Call on Monday at City Hall. Mr. Mayer mentioned that SRF is sitting well with our current water and sewer rates and anticipates no increases.

**16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:**

- a. **April 2021 Fire Run Report:** Fire Marshall/Building Inspector Rasmussen presented the City Council with the April 2021 Fire Run Report.

**17. CITY CLERK/TREASURER CHAMBERLIN:**

- a. **April 2021 Treasurer’s Report:** Deputy City Clerk/Treasurer Shanks provided the April 2021 Treasurer’s Report.
- b. **April 2021 Journal Voucher Report:** Deputy City Clerk/Treasurer Shanks provided the April 2021 Journal Voucher Report. Motion was made to approve the March 2021 Journal Voucher Report by Alderwoman Rasmussen and Alderman Koffler seconded. With no further discussion, all present voted aye
- c. **April 2021 Water/Sewer Bank Transfer for \$162,686.26:** Deputy City Clerk/Treasurer Shanks presented the April 2021 Water/Sewer Bank Transfer. Motion was made to approve the April 2021 Water/Sewer Bank Transfer of \$162,686.26 by Alderwoman Christensen and Alderwoman Sergent seconded. With no further discussion, all present voted aye.
- d. **Consent agenda**
  - i. **Claims to be approved: \$115,339.02.**
  - ii. **Building Permits to be approved:**

**18. SPECIAL ITEM**

- a. **Thank you, Gift to Larry Christensen:** Mayor Norby and Fire Marshall wanted to present a special gift to Larry Christensen with all his 12 years as Chief with the Sidney Volunteer Fire Department. Fire Marshall Rasmussen said that Mr. Christensen has worked tirelessly for this department and for this community.

**\*\*2021-030 On Hold**

**\*\*2021-073 On Hold**

2021-101	Kenneth Moen	409 4 <sup>th</sup> ST NE	House Remodel	L3, B6, Kenoyer Subdivision
2021-103	John Michletto	702 11 <sup>th</sup> ST SE	Fence	L10 &11, Nelson Halvorson
2021-104	Wayne Wick	2021 West Holly	Fence	L16, Fairgrounds Addition
2021-105	Kenneth Moen	501 8 <sup>th</sup> AVE NE	Mobile Home	L12, B6, Fisher Trailer Court
2021-106	Thomas Robertson	823 6 <sup>th</sup> AVE SE	Shed	L3, B7, Nelson Halvorson

**19. ADJOURNMENT:**

Motion was made to approve the consent agenda by Alderman Koffler, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:15 p.m.

ATTEST:

\_\_\_\_\_  
MAYOR NORBY

\_\_\_\_\_  
DEPUTY CITY CLERK/TREASURER

\_\_\_\_\_  
DATE APPROVED