

**December 7<sup>th</sup>, 2020**

Due to the current COVID-19/Coronavirus pandemic and rising cases in Richland County, the December 7<sup>th</sup>, 2020 meeting of the Sidney City Council will be **HELD VIRUTALLY ONLY**. The public is invited to participate via a Zoom meeting. You can participate with via by video or phone:

**Meeting ID: 952 3347 5473**

**Passcode: 699752**

**Or by calling: 1-253-215-8782**

**Rules of the Meeting:** Mayor Norby will take roll call at the beginning of the meeting, if you join after this has happened please announce you are present for official minutes. Mayor Norby will call for public comment, then Council member comment, then ask for a motion on each agenda item. If you are calling for an item not listed on the agenda, you will be asked to speak under visitors. Please announce your name prior to making comment, do not speak over or at the same time as others, and keep your phone on mute when not making comment.

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Gartner, Rasmussen, Sergent and Koffler. Absent: Godfrey
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **November 16<sup>th</sup>, 2020 Regular Meeting Minutes:** Motion was made to approve the minutes from the November 16<sup>th</sup>, 2020 regular meeting of the City Council by Alderwoman Christensen and Alderwoman Rasmussen seconded. With no changes or corrections, all present voted aye.
  - b. **November 20<sup>th</sup>, 2020 Police and Fire Committee:** Motion was made to approve the minutes from the November 20<sup>th</sup>, 2020 Police and Fire Committee by Alderwoman Sergent and seconded by Alderman Gartner. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Colt Heemann and Letty Villarreal-Taco Truck in new City Hall Lot (corner of Central and 2<sup>nd</sup> St SE):** Clerk/Treasurer Chamberlin stated that although they are not present, it does bring to attention is this is a sought-after lot for venders, so having something formal for rules and application should be looked into by the City Attorney beyond the solicitors license application. Alderwoman Rasmussen made a motion to approve Attorney Kalil looking into this and Alderman Koffler seconded. With no further discussion, all present voted aye.
  - b. **Serenity Kuntz-Sidney High School**
  - c. **Sydney Salsbury-Chamber Leadership**
  - d. **Jordan Mayer-Interstate Engineering**
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
  - a. **Appoint Jamie Malsam to the Police Commission:** Mayor Norby asked the City Council to affirm the appointment of Jamie Malsam to fill the vacancy position of the Police Commission, term ending May 2022. Motion was made to approve the appointment of Jamie Malsam to the Police Commission by Alderwoman Rasmussen and Alderwoman Sergent seconded. With no further discussion, all present voted aye.
8. **COMMITTEE MEETING WORK:**
  - a. **Police and Fire Committee Meeting**
    - i. **Police Department PERS vs MPORS:** Alderwoman Sergent stated the Police and Fire Committee met with the Police Department and reviewed if they should switch State of Montana retirement plans. She stated after reviewing and a unanimous vote from the Police Department, it is their recommendation to switch them from PERS to MPORS. Motion was made by Alderwoman Sergent to approve moving forward with the Police Department switching from PERS to MPORS, and Alderwoman Christensen seconded. Chief Kraft stated the PD is eligible to participate in the MPORS State of Montana Retirement system, with not contributing to Social Security. It is a better retirement system and will help with recruitment and retention within the department. With no further discussion, all present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
10. **UNFINISHED BUSINESS:**
  - a. **Pleasant Wood Manner-Airport (tabled)**
11. **NEW BUSINESS:**
  - a. **Cancel December 21<sup>st</sup>, 2020 City Council Meeting ?:** Clerk/Treasurer Chamberlin stated this has happened in the past and relies strictly on when the second meeting falls and if there is any actionable items that need to be taken care of. She stated that so far there is nothing that is necessary for the meeting on December 21<sup>st</sup>, other than paying bills. Motion was made to cancel the December 21<sup>st</sup> meeting unless something comes up to meet about by Alderwoman Christensen and seconded by Alderwoman Sergent. With no further discussion, all present voted aye.
12. **CITY PLANNER SANDERSON: Nothing**
13. **CITY ATTORNEY KALIL:**
  - a. **Ordinance # 585-Repealing Title 2, Chapter 4-Park and Rec Board-2<sup>nd</sup> Reading:** City Attorney Kalil read Ordinance #585 out loud for its second reading. Motion was made to approve the second reading of Ordinance 585 by Alderwoman Christensen and Alderwoman Sergent seconded. Voting went as follows:  
**Ayes: Christensen, Sergent, Rasmussen, Gartner, Koffler**  
**Nays: None**  
**Absent: Godfrey**

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- b. **Ordinance #586-Updating Parking Commission-1<sup>st</sup> Reading:** City Attorney Kalil read Ordinance 586 out loud for its first reading. Motion was made to approve the first reading of Ordinance 586 by Alderwoman Sergent and Alderwoman Christensen seconded. Voting went as follows:  
**Ayes: Christensen, Sergent, Rasmussen, Gartner, Koffler**  
**Nays: None**  
**Absent: Godfrey**
- c. **Resolution #3852-Suspend Final Plat Approval-Sunrise Subdivision:** City Attorney Kalil read Resolution 3852 out loud. He stated the Council previously gave approval to move forward with litigation with this subdivision due to infrastructure issues. He stated by suspending final plat they will not be able to sell any lots until the improvements are made. If approved, the Resolution will be filed to tell everyone they cannot sell any lots without the City's approval. Motion was made to approve Resolution 3852 by Alderwoman Christensen and Alderwoman Rasmussen seconded. In discussion, Alderwoman Sergent asked if this applies to all lots. City Attorney Kalil stated this only applies to lots owned by American Land Development, not those being sold by private owners. With no further discussion, all present voted aye.

**14. CHIEF OF POLICE KRAFT:**

- a. **October and November 2020 Police Department Reports:** Chief Kraft presented the City Council with the October and November 2020 Police Department reports.

**15. PUBLIC WORKS DIRECTOR HINTZ:**

- a. **November 2020 Public Works Report:** PWD Hintz presented the City Council with November 2020 Public Works Report.
- b. **WWTP Phase 3 Draw # 22 for \$3,074.00-Washdown Station:** PWD Hintz presented the City Council with the WWTP Phase 3 Draw #22, paying for the engineering costs for the washdown station. Motion was made to approve the WWTP Phase 3 Draw #22 for \$3,074.00 by Alderman Koffler and Alderman Gartner seconded. With no further discussion, all present voted aye.
- c. **4<sup>th</sup> Ave Water Project Draw # 6 for \$20,442.00:** PWD Hintz presented the City Council with the 4<sup>th</sup> Ave Water Project Draw #6, paying for engineering fees for both the 4<sup>th</sup> Ave project and the upcoming West Holly water project. Motion was made to approve the 4<sup>th</sup> Ave Water Project Draw # 6 for \$20,422.00 by Alderman Koffler and Alderwoman Sergent seconded. With no further discussion, all present voted aye.

**16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:**

- a. **November 2020 Fire Department Report:** FM/BI Rasmussen presented the City Council with the November 2020 Fire Department Report.

**17. CITY CLERK/TREASURER CHAMBERLIN:**

- a. **November 2020 Journal Voucher Report:** Clerk/Treasurer Chamberlin presented the City Council with the November 2020 Journal Voucher Report. She stated the first two journal vouchers are to get the 2020 property taxes on the book, and the third is to correct a coding correction journal voucher done in October 2020. Motion was made to approve the November 2020 Journal Voucher report by Alderwoman Christensen and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.
- b. **November 2020 Treasurer's Report:** Clerk/Treasurer Chamberlin presented the City Council with the November 2020 Treasurer's Report.
- c. **November 2020 Water/Sewer Bank Transfer:** Clerk/Treasurer Chamberlin presented the City Council with the November 2020 Water/Sewer Banks Transfer of \$145,984.54. Motion was made to approve the November 2020 Water/Sewer Bank Transfer of \$145,984.54 by Alderwoman Rasmussen and Alderwoman Sergent seconded.
- d. **Consent agenda**
  - i. **Claims to be approved: \$ 570,302.56**
  - ii. **Building Permits to be approved:**

**\*\*2021-030 On Hold**

**\*\*2021-052 On Hold**

<b>2021-064B</b>	Sidney Public Schools	101 S Central	Sign	L1&2, B15, Original
<b>2021-065</b>	Tami Maltese	113 W Main	Sign	L7-9, B10, Original
<b>2021-066</b>	KC Transport	610 W Holly	Temp. Office	L10, B1, Gardner Add.
<b>2021-067</b>	On Hold-Reynolds Market			
<b>2021-068</b>	Cole Houchen	2407 7 <sup>th</sup> St NW	Addition	L6, B1, Anderson Sub.
<b>2021-069</b>	Checkers Inc	223 N Central Ave	Replace Door	L12, B6, Original

Motion was made to approve the consent agenda by Alderwoman Sergent, and Alderman Koffler seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:07 p.m.

ATTEST:

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MAYOR NORBY

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
DATE APPROVED