

# June 15<sup>th</sup>, 2020

Although the City Council Meeting will be held at City Hall and open to the public, with the current COVID-19/Coronavirus pandemic, the June 15<sup>th</sup>, 2020 meeting of the Sidney City Council can be called into by the public if they choose. The public is invited to participate in the meeting by calling 1 (646) 749-3112, access code 479-164-765.

**Rules of the Meeting should public attend via phone:** Mayor Norby will take roll call at the beginning of the meeting, if you join after this has happened please announce you are present for official minutes. Mayor Norby will call for public comment, then Council member comment, then ask for a motion on each agenda item. If you are calling for an item not listed on the agenda, you will be asked to speak under visitors. Please announce your name prior to making comment, do not speak over or at the same time as others, and keep your phone on mute when not making comment.

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Rasmussen, Koffler, Godfrey and Christensen. Absent: Gartner
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **June 1<sup>st</sup>, 2020 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the June 1<sup>st</sup>, 2020 regular meeting minutes by Alderwoman Rasmussen and Alderwoman Christensen seconded. With no changes or corrections, all present voted aye.
  - b. **June 8<sup>th</sup>, 2020 Street and Alley Committee Meeting Minutes:** Motion was made to approve the minutes from the June 8<sup>th</sup>, 2020 Street and Alley Committee meeting by Alderwoman Sergeant and seconded by Alderwoman Christensen. With no changes or corrections, all present voted aye.
  - c. **June 8<sup>th</sup>, 2020 Budget and Finance Committee Meeting Minutes:** Motion was made to approve the minutes from the June 8<sup>th</sup>, 2020 Budget and Finance Committee meeting by Alderwoman Christensen and seconded by Alderwoman Sergeant. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Swim Team Swim Meet (Divisional)-July 25<sup>th</sup> and 26<sup>th</sup> (all day)-Melissa Sanders:** Mrs. Sanders stated that they are hoping to use the Svarre Municipal Pool for the divisional swim meet. She stated that our pool offers better opportunities for social distancing and spreading out with many hotels available and camping. She stated she has discussed and had their plan approved by the Richland Health Department for precautions with Covid-19, which include hourly cleanings of bathrooms/showers and rented porta potties, using local food vendors who are already approved by the Health Department, doing team pod areas to keep interaction down, keeping the number of people on deck at the lowest possible, and having any food for workers premade and individually wrapped. She stated they would like permission to have 7<sup>th</sup> Ave SW between 6<sup>th</sup> and 7<sup>th</sup> Street SW blocked for use of the street and to allow campers in the hockey dome parking lot and at the baseball field. Pool Manager Kallem stated he had no issue with this. Motion was made to approve the Divisional Swim meet at the Svarre Pool July 25<sup>th</sup> and 26<sup>th</sup> by Alderwoman Rasmussen and Alderman Koffler seconded. In discussion Chief Kraft stated he has no issue with the blocking of the street. Pool Manager Kallem stated he will post the pool being closed during the times needed. Mayor Norby stated he thinks it is great and they have a great plan in place. Alderwoman Christensen agreed it is good. With no further discussion, all present voted aye.
  - b. **Susie Cavanaugh-Affordable Housing-Not Present**
  - c. **Sidney Kiwanis Club-2020 Pie Social July 10<sup>th</sup>, 2020:** Clerk/Treasurer Chamberlin stated Kiwanis is looking to block the street between the Middle School and Veteran's Park again this year for the Kiwanis Pie Social. She stated they would also like to hang their banner on the train and have a large sign placed in Veteran's Park advertising for it. Alderwoman Rasmussen asked if the sign needed to be permitted and FM/BI Rasmussen stated because it is a temporary sign it does not need to be. Motion was made to approve the closing of the street and the signs for the Kiwanis Pie Social by Alderwoman Rasmussen and Alderman Koffler seconded. In discussion Mayor Norby asked if they were planning to do the drive-up option with blocking the street, and City Clerk/Treasurer Chamberlin stated they will work with PWD Hintz on the placement to ensure people can pull off Central Avenue to in front of the Middle School for this. With no further discussion, all present voted aye.
  - d. **Jordan Mayer-Interstate Engineering:** Mr. Mayor brought the City Council 2020 calendars to post in the Council chambers from Interstate Engineering that he had made specific with the Council Meeting dates designated. Everyone thanked Mr. Mayer and Interstate Engineering for them.
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
  - a. **South Paw Dog Park-fencing issues/complaints:** Mayor Norby stated he did not have much of an update on this, but that it should be an easy fix that should be done soon. Alderwoman Rasmussen asked if bricks should be used instead of dirt under the fences to prevent the dogs from digging it out and Mayor Norby stated that it was a good point and he will bring it to PWD Hintz.
  - b. Alderwoman Christensen asked for an update on the Aster Court property brought to the City's attention at the previous Council meeting. Mayor Norby stated a certified letter has been sent and they have 10 days to comply. City Attorney Kalil stated after the 10 days is up it will be aggressively pursued.
8. **COMMITTEE MEETING WORK:**
  - a. **Street and Alley Committee**
    - i. **Ordinance 581-Idling Vehicles:** Alderwoman Christensen stated the Street and Alley Committee met and looked at Ordinance 581 again, where they decided to table the Ordinance as currently written. Motion was made to table Ordinance 581 by Alderwoman Christensen and Alderwoman Sergeant seconded. With no further discussion, all present voted aye.
    - ii. **Update City Code 9-9-17 and 10-2-13-Parking:** Alderwoman Christensen stated the Street and Alley Committee met and reviewed the recommendation to update the City Code, which brings the parking code into line with the State. Motion was made by Alderwoman Christensen to approve moving forward with an ordinance to update the City Code 9-9-17 and 10-2-13, and Alderwoman Sergeant seconded the motion. With no further discussion, all present voted aye.
    - iii. **Angled Parking on 2<sup>nd</sup> Street off Central:** Alderwoman Christensen stated the Street and Alley Committee met and reviewed the angled parking issues. She stated they agreed to start with 2<sup>nd</sup> Street one block off of Central Avenue, turning the south side of the street to parallel parking and keeping the north side angled parking. Motion was made to approve turning the south side of 2<sup>nd</sup> Street one block off of central into parallel parking by Alderwoman Christensen and Alderman Koffler seconded the motion. With no further discussion, all present voted aye.
    - iv. **Fireworks:** Alderwoman Christensen stated the Street and Alley Committee discussed the fireworks code that has been a topic of discussion for many years. She stated after having a good conversation

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about it, it was the recommendation of the Street and Alley Committee to have a petition at City Hall to get the input of the public for the proposed change of either keeping the selling and discharge time the same 10 days or to reduce it to 5 days. She stated either way the code needs to be updated to change the discharge time to 12pm instead of 10pm on weekends and the holiday. Alderwoman Christensen further stated that it was necessary to have City Staff review and make a recommendation for changing the solicitors license code for fireworks also. Motion was made to approve the posting of the petition and allowing City Staff to review the solicitors license code by Alderwoman Christensen and Alderwoman Rasmussen seconded. In discussion Mr. Mayer asked what the current code is and Alderwoman Christensen stated they can sell and discharge 10 days, it is proposed to reduce that to 5 days. She further stated she hopes that people do the petition to tell what they want. With no further discussion, all present voted aye.

**b. Budget and Finance Committee**

- i. FY19-20 Budgeted Transfers:** Alderwoman Sergent stated the Budget and Finance Committee met and reviewed the proposal of City Clerk/Treasurer for which of the budgeted transfers to do in FY19-20. Alderwoman Sergent made a motion to approve the budgeted transfers as presented and Alderwoman Christensen seconded. With no further discussion, all present voted aye.
- ii. FY19-20 Correction JV:** Alderwoman Sergent stated the Budget and Finance Committee met and reviewed the FY19-20 coding corrections and the correction to the revenue for the Street and Maintenance/Snow Removal funds. Motion was made to approve the FY19-20 budget correction JV by Alderwoman Sergent and Alderwoman Christensen seconded. With no further discussion, all present voted aye.
- iii. Tablets for City Council Meetings:** Alderwoman Sergent stated the Budget and Finance Committee met and reviewed the recommendation for the purchase of tablets for the City Council meeting. Alderwoman Sergent made a motion to approve the purchase of tablets for the City Council meetings and Alderwoman Christensen seconded. In discussion Clerk/Treasurer Chamberlin stated she has a demo for an actual app for meetings that can also be tied to the website for public use. Mayor Norby stated a lockbox will be purchased for storing them at City Hall. Alderwoman Sergent stated they can be taken home. Alderwoman Christensen stated they do this also at the Boys and Girls Club and it saves a lot of paper. With no further discussion, all present voted aye.
- iv. FY20-21 Fire Department Budget:** Alderwoman Sergent stated the Budget and Finance Committee reviewed the proposed FY20-21 budget which had an increase in purchased services for runs and the already approved payroll slight increase. Motion was made to approve the FY20-21 Fire Department Budget by Alderwoman Sergent and seconded by Alderwoman Christensen. With no further discussion, all present voted aye.
- v. FY20-21 Building Department Budget:** Alderwoman Sergent stated the Budget and Finance Committee reviewed the proposed FY20-21 Building Department Budget. She stated other than the payroll, there was no proposed changes. Motion was made to approve the FY20-21 Building Department Budget by Alderwoman Sergent and Alderwoman Christensen seconded. With no further discussion, all present voted aye.

**9. ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**

**10. UNFINISHED BUSINESS: Nothing**

**11. NEW BUSINESS:**

- a. Sidney Health Center Variance:** City Clerk/Treasurer Chamberlin stated the Zoning/Board of Adjustments met and reviewed the variance request of Sidney Health Center. She stated this variance is needed because they are adding parking spots and the variance is for the required shaded area of parking lots and because they are zoned residential is it to not have 40% of the lots covered in green space. She further stated the Board recommended approval with the condition that they must make the north corner of 12<sup>th</sup> Ave and 4<sup>th</sup> Street ADA accessible. Motion was made to approve the Sidney Health Center Variance with the condition as outlined from the Zoning/Board of Adjustments by Alderwoman Christensen and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.

**12. CITY PLANNER SANDERSON: Nothing**

**13. CITY ATTORNEY:**

- a. Resolution #3831-SID 100 and 103 refunds:** City Attorney Kalil read Resolution 3831 out loud. He stated this is to refund SID property owners for bonds paid early that the City saved money on. City Clerk/Treasurer Chamberlin stated this is something that the Auditor has asked to do, as we are still receiving revenue from property tax payments on these SID's despite not having done assessment on recent taxes, and so the refunds need to wait until the revenue is all received or the process will have to happen multiple times. She stated by the Council passing the resolution stating they will be doing this, it will avoid getting an audit finding on this. Motion was made to approve Resolution 3831 by Alderwoman Rasmussen and Alderman Koffler seconded. With no further discussion, all present voted aye.

**14. CHIEF OF POLICE KRAFT:**

- a. Police Department Report May 2020:** Chief Kraft provided the May 2020 Police Department Report.
- b. Approval of Hire-Braxten Larson:** Chief Kraft stated the Police Department did 2 interviews and testing, and Mr. Larson was chosen from those. He further stated that Mr. Larson has passed his background and pre-hire requirements and he, along with the Police Commission, are recommending the approval of his hire. Motion was made to approve the hire of Braxten Larson by Alderwoman Christensen and seconded by Alderwoman Sergent. With no further discussion, all present voted aye.
- c. Confirmation of Police Officer Brett Norby:** Chief Kraft stated Officer Norby has completed the academy and his one year probation, so he is recommending his confirmation as an officer. Motion was made to confirm Brett Norby as an officer for the Sidney Police Department by Alderman Koffler and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.

**15. PUBLIC WORKS DIRECTOR HINTZ:**

- a. Update:** City Clerk/Treasurer Chamberlin stated she knows above the usual summer work for the Public Works Department, PWD Hintz has been working at the pool to get it running, spraying weeds in downtown and finishing up the survey work needed for the Storm Water Study.
- b. Mr. Mayer stated Franz Construction is planning on starting on the 4<sup>th</sup> Ave Water Project on Monday with the plan to be done before school starts.**

**16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:**

- a. Update:** Nothing

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**17. CITY CLERK/TREASURER CHAMBERLIN:**

- a. **Treasurer’s Report May 2020:** City Clerk/Treasurer Chamberlin provided the May 2020 Treasurer’s Report.
- b. **Journal Voucher Report May 2020:** City Clerk/Treasurer Chamberlin provided the May 2020 Journal Voucher Report for approval. Motion was made to approve the May 2020 Journal Voucher report by Alderwoman Christensen and seconded by Alderwoman Rasmussen. With no further discussion, all present voted aye.
- c. **Water/Sewer Bank Transfer May 2020 of \$197,643.82:** City Clerk/Treasurer Chamberlin presented the May 2020 Water/Sewer Bank Transfer and stated it is higher because of making an approximately \$80,000 payment to pay off the inter-cap loan in the water department. She stated the payoff was not scheduled until next fiscal year, but we budgeted to pay it off this fiscal year, leaving it until the end to evaluate. She further stated with the SRF loan for the 4<sup>th</sup> Ave Water Project, they felt it was important to get that loan paid off. Motion was made to approve the Water/Sewer Bank Transfer of \$197,643.82 by Alderman Koffler and seconded by Alderwoman Rasmussen. With no further discussion, all present voted aye.
- d. **Consent agenda**
  - i. **GENERAL JOURNAL VOUCHERS:** to be reported and approved monthly
  - ii. **Claims to be approved: \$ 583,439.84**

2020-070	<b>ON HOLD-McDonalds</b>			
2020-107	<b>Peter Erickson</b>	<b>108 Lincoln Ave NW</b>	<b>Egress Window</b>	<b>L5, B1, Gardner Add</b>
2020-108	<b>City of Sidney</b>	<b>5<sup>th</sup> St SW</b>	<b>Roof-Water Plant</b>	<b>Johnson SD-Park</b>
2020-109	<b>Stephan Coople</b>	<b>627 9<sup>th</sup> St SE</b>	<b>Fence</b>	<b>L8, BC, Neilson Halvorson 1<sup>st</sup></b>
2020-110	<b>Sara Berndt</b>	<b>405 6<sup>th</sup> Ave NE</b>	<b>Fence</b>	<b>L6, B3, Kenoyer</b>
2020-111	<b>Pheasant Run Apt</b>	<b>400 Lincoln Ave</b>	<b>Sign</b>	<b>L1, Minor Sub 165, COS27-861</b>
2020-112	<b>Midriver’s</b>	<b>204 N Central Ave</b>	<b>Sign</b>	<b>L4, B7, Original</b>
2020-113	<b>ON HOLD</b>			
2020-114	<b>Donnell Morast</b>	<b>405 3<sup>rd</sup> St NE</b>	<b>Fence</b>	<b>L2, B15, Kenoyers</b>
2020-115	<b>Tim Case</b>	<b>506 6<sup>th</sup> Ave NE</b>	<b>Demo Garage</b>	<b>L2B, B2, Kenoyers</b>
2020-116	<b>Stephanie Dietz</b>	<b>221 11<sup>th</sup> St SE</b>	<b>Fence</b>	<b>L5, B6, Nick Hansen Add</b>
2020-117	<b>Stephanie Dietz</b>	<b>522 6<sup>th</sup> Ave NE</b>	<b>Shed</b>	<b>L1, B2, Kenoyer</b>
2020-118	<b>Richland Pump</b>	<b>1511 S Central</b>	<b>Re-roof</b>	<b>L3, B3, Lyndale Acres</b>
2020-119	<b>Richland Pump</b>	<b>1511 S Central</b>	<b>Siding</b>	<b>L3, B2, Lyndate Acres</b>
2020-120	<b>Tiaan Burger</b>	<b>303 4<sup>th</sup> St SE</b>	<b>Porch</b>	<b>L10, B29, Original</b>
2020-121	<b>Jacob Bailey</b>	<b>217 8<sup>th</sup> Ave SW</b>	<b>Fence</b>	<b>L4, B1, Jensen Add</b>
2020-122	<b>Kelly Properties</b>	<b>510 B 33<sup>rd</sup> Ave NW</b>	<b>Fence</b>	<b>L9, B7, Wagon Wheel</b>

Motion was made to approve the consent agenda by Alderman Koffler, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:15 p.m.

ATTEST:

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MAYOR NORBY

\_\_\_\_\_  
CITY CLERK

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DATE APPROVED