

July 15th, 2019

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergent, Rasmussen, Koffler, Gartner, Smith and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **July 1st, 2019 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the July 1st, 2019 Regular Council Meeting Minutes by Alderwoman Christensen, and Alderwoman Rasmussen seconded the motion. With no changes or corrections, all present voted aye.
5. **VISITORS:**
 - a. **Bill Vander Weele and Laura Schieber-Chamber of Commerce:** Mr. Vander Weele stated he would like to thank the City for preparing Veteran's Park for the Sunrise Festival, which he said went great. He further stated that the next sidewalk sale will be July 24th during regular business hours. Mr. Vander Weele stated the main purpose for coming before the City Council is to discuss the installation of way finding signs around Sidney, which will tell visitors the locations of certain things in town such as the Library, the MonDak Heritage Center, and Parks. Mrs. Schieber stated the signs would be purchased with excess CVB money the Chamber has, and that this has been a part of the Chambers marketing plan for several years. She stated they would be branded with the Chamber logo, and that they would like to move forward with getting mock-ups to then get the City of Sidney's input on location of the signs and what places to have on them. Mr. Vander Weele stated this is a time sensitive situation, as they only have until the end of June 2020 to spend this money, but that they will not be asking the City for any financial help, just possibly assistance with the labor of installing the signs. It as the general consensus of the City Council that the Chamber move forward with their way finding signs project.
 - b. **Shane Mintz with MDT-sidewalks at the Post Office:** Regional Director of the MDT, Shane Mintz, came before the City Council because of inquiries he received on installing a sidewalk on Holly Street. He stated he discussed this with PWD Hintz, as there is concerns along with the good doing this would be. He stated that Holly is a Federal Aid Route, along with a State Highway, therefore strict regulations need to be followed. He stated that cross walks work best and are safest at intersections with signals. He further stated that it is also important for the City to install sidewalks down West Holly to connect the already installed ADA ramps. He stated East Holly will have sidewalks as part of the East Holly Road Project. He further stated that the City acquired 20 feet of the Post Office parking lost as part of the 2011 signal project, which is when the ADA ramp on that corner was installed. PWD Hintz stated it has always been a goal to get sidewalks completed, as when that area is built out, sidewalks are required to be installed on the property being developed, so the City needs to connect them. PWD Hintz stated that he also feels the City needs to facilitate handicapped accessibility and crossings for safety. Alderwoman Rasmussen asked if putting in sidewalks to connect already established sidewalks would be at the cost to the City, and PWD Hintz stated it would. Mr. Mintz stated that the MDT brings everything into ADA compliance whenever they do a project an overlay or above, and sometimes just because it needs to be done. Mrs. Sorenson stated that she has a handicapped grandson who she takes around town. She stated that having to walk an extra 2 blocks to get to a designated cross walk, to then walk back the 2 blocks is not feasible for a handicapped person. She stated that many people currently and would use a cross walk painted on at 3rd and Holly to get to the Reynolds shopping complex. She stated that there is ADA ramps there already, and that she feels by having a painted cross walk at that location, drivers will yield to the pedestrians, and the pedestrians trying to cross will not have an extremely long wait time. She stated that right now, without the cross walk painted, drivers do not realize it is a cross walk and they get very agitated when pedestrians are crossing there, it is a safety issue. Alderman Koffler stated that painting the cross walk would not be a big costly thing to do, and Alderman Smith stated he agreed, but with it not being a controlled intersection putting the cross walk may not make it safer. PWD Hintz stated the City has no jurisdiction to paint the cross walk, only the MDT can do it or approve the City to do it. Mr. Mintz stated that painting a cross walk is cheap and easily done, but that they have traffic engineers who have to follow rules. He stated that he agrees that pedestrians do want to take the shortest route, but with the controlled Central intersection being so close, the safest route would be to go to that intersection. He further stated that studies show that there is limited success with painting not controlled intersections. He also stated that painting crosswalks at such intersections causes drivers and pedestrians to become immune to them. Alderwoman Rasmussen stated she understands, but that they are only being asked to do one intersection, not all intersections on West Holly, and with it being a busy intersection as a back way to get into Reynolds shopping center, we know people use it. Mr. Schrader stated that if the Council and citizens expressed that they want it done, why isn't the MDT willing to do it? Mr. Mintz stated it is not as simple as that, as he has explained, there are long term safety implications. He stated that he does understand the want and that the opinions presented do matter to the MDT as well. Mayor Norby stated that this area is very lucky to have Mr. Mintz representing this area, as he does listen to the local want and advocates for that. Alderwoman Rasmussen stated that the City Council can't make any official action, as it is not their decision. Mr. Mintz stated that if it is something that the City wants to see happen, an official letter should be sent to the MDT stating and explaining this, but that the sidewalks on the north side of West Holly does need to be installed also.
 - c. **Diane Sorenson**
 - d. **Jason Schrader**
 - e. **Amy Efta-Sidney Herald**
 - f. **Bill Linder**
 - g. **Jordan Mayer-Interstate Engineering**
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
 - a. Mayor Norby informed the City Council that he, Alderwoman Sergent, PWD Hintz, Utilities Manager Anderson, and City Clerk/Treasurer Redfield attended the MDU meeting on the closing of the Lewis and Clark Plant. He stated there was many good questions asked on behalf of the community. Mr. Linder thanked everyone who attended on behalf of the community members who could not, such as himself.

July 15th, 2019

8. COMMITTEE WORK:

a. Water and Sewer Committee

- i. Storm Sewer Study:** Alderman Smith stated the Water and Sewer Committee met and discussed the proposed Storm Sewer Study. He stated that with the issues with the storm water and heavy rains, the Committee came to the conclusion that the preliminary engineering for the Storm Sewer Survey should be moved forward with for the entire City. He stated the first step will be to do an RFQ, and then will get bids to be evaluated. Motion was made to approve moving forward with the RFQ or RFP for the Storm Sewer Survey by Alderman Smith, and seconded by Alderwoman Rasmussen. With no further discussion, all present voted aye.

b. Budget and Finance

- i. Purchasing fair Buttons for City Employees:** Alderwoman Sergent stated the Budget and Finance Committee met and made the recommendation to approve the purchase of the 2019 Richland County Fair Buttons.
- ii. Allocating \$5,000 for the 2020 Census Correct Count Committee:** Alderwoman Sergent stated the Budget and Finance Committee met and made the recommendation to allocate \$5,000 for the 2020 Census advertisement and information to the public.
- iii. Purchasing of new Garbage Truck in FY20-21:** Alderwoman Sergent stated the Budget and Finance Committee met and made the recommendation to approve the purchase of a garbage truck, out of cash reserves, in FY20-21, as it takes 18 months to get one, so the process will begin this fiscal year.

Alderwoman Sergent stated City Clerk/Treasurer Redfield also reviewed the FY19-20 budget up to this point. Alderwoman Sergent made a motion to approve the three recommendations of the Budget and Finance Committee of purchasing Richland County Fair Buttons for City Employees, allocating \$5,000 to the 2020 Census, and the purchasing of a new garbage truck in FY20-21. Alderman Gartner seconded the motion, and all present voted aye.

9. ALDERMEN REQUESTS AND COMMITTEE REPORTS:

Alderwoman Rasmussen stated the Park and Recreation Board met and will be moving forward with restructuring the due dates for the Park Use Agreements so they better align with the times the parks will be used.

10. UNFINISHED BUSINESS:

- a. City Court Contract-Updated by Richland County:** City Attorney Kalil stated he presented a contract updated at the July 1st, 2019 City Council meeting, which was approved. He stated it was provided to the County, which made changes to the contract, but not how the contract works, and that he recommends approval of the updated contract. Motion was made to approve the City Court Contract, updated by Richland County, by Alderman Koffler, and Alderman Smith seconded the motion.

11. NEW BUSINESS:

- a. Boys and Girls Club-Designated Drop-off and Pick-Up Parking:** PWD Hints stated the Parking Commission met and reviewed the request of the Boys and Girls Club to have designated drop-off and pick-up spots. He stated that the Commission recommends allowing them to have half of the block in front of the building designated as such. Motion was made to approve the designation of drop-off and pick-up parking only during the hours designated by Alderman Koffler and Alderwoman Sergent. Alderwoman Christensen abstained from the vote. Alderwoman Rasmussen asked if this would be similar to the schools parking across the street, and Mayor Norby stated it would be, but only for half the block. With no further discussion, all present voted aye.

12. CITY PLANNER SANDERSON:

13. CITY ATTORNEY:

- a. Resolution #3805 -Purchase of Surplus Equipment-State of Montana:** City Attorney Kalil read Resolution #3805 out loud. City Attorney Kalil stated this is a Resolution provided by the State of Montana to approve the possible purchasing of surplus equipment. Motion was made to approve Resolution #3805 by Alderwoman Rasmussen, and seconded by Alderwoman Sergent. With no further discussion, all present voted aye.
- b. Ordinance #579-Updating Floodplain Regulations:** City Attorney Kalil read Ordinance #579 out loud. He stated that this ordinance amends City Code for the FEMA Floodplain Management. PWD Hintz stated that we need to update the regulations to the 2019 mapping. Motion was made to approve the first reading of Ordinance #579 by Alderman Koffler, and seconded by Alderwoman Christensen. Voting went as follows:

Ayes: Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergent

Nays: None

Absent: None

14. CHIEF OF POLICE DIFONZO:

- a. June 2019 Police Report:** Captain Kraft stated Chief DiFonzo will provide the June Police Report at a later date.

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. Update:** PWD Hintz stated he met with MDU on lighting the new portion of the Bike/Walking Path, and they agreed to install street lights that will have two bulbs facing both the Bike/Walking Path and 14th, which will be 7-8 new poles. He stated the 2019 BARSAA paving project has been started, with the biggest portion of it completed. He stated that they are now focusing on the cross walk across Lincoln next to the Pool and at Malfunction Junction.
- b. WWTP P3 Change Order #2:** PWD Hintz stated Change Order #2 for the WWTP P3 is for \$24,010.54, which is work on irrigation that was requested by the City. Motion was made to approve the WWTP P3 Change Order #2 by Alderman Smith, and Alderwoman Rasmussen seconded the motion. With no discussion, all present voted aye.

16. Fire Marshal/Building Inspector Rasmussen:

- a. June 2019 Fire Department Report:** Fire Marshal/Building Inspector Rasmussen provided the City Council with the June 2019 Fire Department Report.

July 15th, 2019

17. CITY TREASURER REDFIELD:

- a. **Call for Water and Sewer Committee Meeting-Water and Sewer Budget:** City Clerk/Treasurer Redfield stated she needs a Water and Sewer Committee meeting. She stated the Committee will not only be reviewing the Water and Sewer budgets for FY19-20, but also meeting with Interstate Engineering for a request by Richland County and Dry Red Water Association for a potential sewer project this year where the City will need to accept the wastewater. It was decided the Water and Sewer Committee will meet on July 29th, 2019 at 5:15pm.

18. CITY CLERK REDFIELD:

Consent agenda

- a. **GENERAL JOURNAL VOUCHERS:** to be reported and approved monthly
- b. **Claims to be approved: \$ 176,523.53**

**2019-82	ON HOLD-AMERICAN TOWER			
2019-84	Richland County	121 3rd Ave NW	Remodel-Library	L1, B9, Sidney Original
**2019-89	ON HOLD			
2019-110	Jeff Hinds	415 6th Ave NE	Fence	L1, B3, Kenoyer
2020-001	Dustin Schultz	915 6th Ave SE	Fence	L2, B6, Neilson Halverson
2020-002	Thomas Hoiland	303 5th St SE	Egress Window	L1, B22, Kenoyer

Motion was made to approve the consent agenda by Alderman Koffler, and Alderwoman Christensen seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:34 p.m.

ATTEST:

MAYOR NORBY

CITY CLERK

DATE APPROVED