

# July 1<sup>st</sup>, 2019

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergent, Rasmussen, Koffler, Smith and Christensen; Absent: Gartner
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **June 17<sup>th</sup>, 2019 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the June 17<sup>th</sup>, 2019 regular Council Meeting by Alderwoman Sergent, and Alderwoman Rasmussen seconded the motion. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Amy Venn-Sidney Herald**
  - b. **Bill Linder**
  - c. **Patti Tjelde**
  - d. **Sarah Tjelde**
  - e. **Paul Tjelde**
  - f. **Miles Netzer**
  - g. **Jordan Mayer-Interstate Engineering**
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
  - a. **City/County Contract for City Judge:** Mayor Norby presented the updated City/County contract for the City Judge. City Clerk/Treasurer Redfield stated this contract reflects the approved increase to his City paid wages to \$30,000. City Attorney Kalil stated the only other change to the contract is that the term was changed to coincide with the term of the elected position. Motion was made to approve the City/County contract for City Judge by Alderwoman Christensen, and seconded by Alderwoman Sergent. Alderwoman Rasmussen abstained from the vote, and all others present voted aye.
  - b. Mayor Norby stated he wanted to thank and commend ROI for their prom that they put on for their clients. He stated it was something great to watch, and hopes that more attend and support this in the future years.
8. **COMMITTEE WORK: Nothing**
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS:**
  - a. **Lee's Tire Conditional Use Permit:** PWD Hintz stated the Board of Adjustments met and reviewed the conditional use permit application of Lee's Tire to have RV's in their trailer court. He stated that the Board of Adjustments made recommendation to deny the request. Sarah Tjelde stated that they were originally zoned for mobile homes, but in 2009 requested and had approved a zone change to C2-Manufactured Home Park. She further stated that they are now being approached to have RV's again, and with how expensive it is to move manufactured homes that are usually left behind, they would like to have the ability to have RV's again. Utilities Manager Anderson stated that when the zoning code was updated in April 2014, the conditions for C2 zoning were changed and that having RV's became allowed only with a conditional use permit, that way each situation could be reviewed for having RV's. Alderwoman Christensen asked about Hilltop Estates, and Utilities Manager Anderson stated they are also zoned C2, but have designated spots that are allowed to have RV's on them also. Motion was made to deny the Conditional Use Permit application of Lee's Tire to allow RV's by Alderman Koffler, and Alderwoman Sergent seconded the motion. With no further discussion, all present voted aye.
12. **CITY PLANNER SANDERSON:**
  - a. **KLJ Contract Extension for FY19-20 City Planner-Update:** City Clerk/Treasurer Redfield stated at the previous Council Meeting the City Council approved the KLJ Planner Contract for FY19-20 as long as that fiscal years expenditures were only the \$35,000. She stated that she discussed this with City Planner Sanderson, and he stated that the FY18-19 contract was for \$35,000, but only approximately \$20,000 was spent out of it. The FY19-20 contact is actually extending the FY18-19 contract for one year and adding in the \$20,000 to make the FY19-20 expenditures only \$35,000. City Clerk/Treasurer Redfield stated that with this being what the Council approved at the previous meeting, it is already approved and that she was just wanting to give an update and explain the contract.
  - b. **Moore Lot Aggregation:** City Clerk/Treasurer Redfield presented the City Council with the Moore Lot aggregation, aggregating Lots 1 and 2 Block 4 of Mayo Subdivision into Lot 1A Block 4 of Mayo Subdivision. She stated that City Planner Sanderson has recommended approval with the conditions that all City of Sidney Department of Public Works requirements are met, and that all City fees, applicable taxes and assessments be paid in full prior to signing the final plat. Motion was made to approve the Moore Lot Aggregation by Alderwoman Christensen, and Alderwoman Rasmussen seconded the motion. With no discussion, all present voted aye.
  - c. **Beenken Lot Aggregation:** City Clerk/Treasurer presented the City Council with the Beenken lot aggregation, aggregating Lots 9-12 Block 41 of Kenoyer's First Addition into Lot 9A, Block 41 of Kenoyer's First Addition. She stated that City Planner Sanderson has recommended approval with the conditions that all City of Sidney Department of Public Works requirements are met, and that all City fees, applicable taxes and assessments be paid in full prior to signing the final plat. Motion was made to approve the Beenken Lot Aggregation by Alderman Koffler, and Alderwoman Sergent seconded the motion. With no discussion, all present voted aye.
13. **CITY ATTORNEY:**
  - a. **Records Request Policy:** City Attorney Kalil presented the City Council with the Records Request Policy, which includes an application for requesting the information. He stated that this policy will streamline the process by having all requests go through the City Clerk or one central location. He stated that she will then involve the proper people to complete the records request in a timely manner. Motion was made to approve the Records Request Policy by Alderwoman Rasmussen, and Alderwoman Christensen seconded the motion. After no further discussion, all present voted aye.
14. **CHIEF OF POLICE DIFONZO:**
  - a. **June 2019 Police Report:** Deputy Chief/Captain Kraft stated the June 2019 Police Report will be provided by Chief DiFonzo at the next City Council meeting.
15. **PUBLIC WORKS DIRECTOR HINTZ:**
  - a. **June 2019 Public Works Report:** PWD Hintz provided the City Council with the June 2019 Public Works Report. He stated that the Bike Path Project, constructed by Franz Construction, is almost

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complete with final walk through remaining. He stated that the 4<sup>th</sup> and Lincoln project, or Malfunction Junction, will resume in July to do curb, gutter and ADA ramps, with the stop signs to be installed next week. PWD Hintz stated the MDT will be overlaying miscellaneous locations on the City Urban Routes at the same time they are overlaying East Holly. He further stated that the 2019 BARSAA project of paving 10<sup>th</sup> Avenue NE to SE will be starting tomorrow, and that he will be working with City Clerk/Treasurer Redfield to get the 2020 BARSAA project of extending 6<sup>th</sup> Ave to 14<sup>th</sup> Street approved by the City Council and submitted. PWD Hintz stated the WWTP Phase 3 is winding down with its expected completion the 2<sup>nd</sup> week of August. He also stated that at the Water Treatment Plant the rehab on filter 1 is complete, but that the media in filter 3 needs to be changed out. PWD Hintz asked for a Water and Sewer Committee Meeting to discuss the solicitation of engineers for a Storm Water Study. He stated that this study is needed due to flooding in the City. It was the general consensus of the City Council to have a Water and Sewer Committee Meeting on July 8<sup>th</sup>, 2019 at 5:30pm.

- b. **WWTP P3 Draw #10 for \$563,392.75:** PWD Hintz presented the WTP Phase # Draw #10 for \$563,392.75 to the City Council. Motion was made to approve the WWTP Phase 3 Draw #10 for \$563,392.75 by Alderman Koffler, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.
- c. **Interstate Engineering Task Order #3-Water Line Improvements at 4<sup>th</sup> Ave SE:** PWD Hintz presented the Interstate Engineering Task Order # for the Water Line Improvement Project at 4<sup>th</sup> Ave SE. He stated that this will replace all of the water main from the high school to 4<sup>th</sup> Ave SE, and that this was a designated project for the water rate increase. Motion was made to approve Task Order #3 from Interstate Engineering for the 4<sup>th</sup> Ave SE Water Line Improvement by Alderman Koffler, and Alderwoman Christensen seconded the motion. With no further discussion, all present voted aye.

## 16. Fire Marshal/Building Inspector Rasmussen:

- a. **June 2019 Fire Department Report:** Fire Marshal/Building Inspector Rasmussen stated he will provide the June 2019 Fire Department Report at the next City Council meeting. He further stated that there are 7 firework stands in the City limits this year.

## 17. CITY TREASURER REDFIELD:

- a. **Fire Department Presumptive Workers Comp Coverage of \$191/Fireman per year:** City Clerk/Treasurer Redfield stated that the City received the quote from MMIA for the Presumptive Workers Comp Coverage for the Fire Department. She stated it will cost \$191 per fireman per year above the current workers comp coverage costs, and with 25 current fireman it will be \$4,775.00 for FY19-20. Motion was made to approve the Fire Department Presumptive Workers Comp Coverage by Alderman Smith, and Alderman Koffler seconded the motion. Alderwoman Christensen abstained from the vote, and all others present voted aye.
- b. **Call for Budget and Finance Committee-FY19-20 Budget:** City Clerk/Treasurer Redfield asked for a Budget and Finance Committee meeting to work on the FYT19-20 budget. It was the general consensus of the City Council that the Budget and Finance Committee will meet on July 10<sup>th</sup>, 2019 at 6:00pm to work on the FY19-20 budget.
- c. **Positive Pay Module with Black Mountain:** City Clerk/Treasurer Redfield stated that she was not aware when she asked the City Council to approve moving forward with Stockman Bank Positive Pay that the current accounting module would not generate the reports needed. She further stated that Black Mountain has provided a quote for their Positive Pay module which will cost \$1,000 for the purchase of the module and \$100 a year after that. City Clerk/Treasurer stated that should the Council not want to purchase the Positive Pay module with Black Mountain she can attempt to create a CSV file to submit these files to the bank, or they can enter each check individually. Motion was made to approve the purchase of the Positive Pay Module with Black Mountain by Alderwoman Christensen, and Alderwoman Rasmussen seconded the motion. In discussion Alderwoman Christensen stated that she felt it would not be cost effective to do it the manual way. With no further discussion, all present voted aye.

## 18. CITY CLERK REDFIELD:

### Consent agenda

- a. **GENERAL JOURNAL VOUCHERS:** to be reported and approved monthly
- b. **Claims to be approved: \$ 524,717.62**

\*\*2019-82

ON HOLD-AMERICAN TOWER

\*\*2019-84

ON HOLD-RICHLAND COUNTY

\*\*2019-89

ON HOLD

2019-102

Craig Averette 107 10<sup>th</sup> Ave SW

Fence

L14, B-B, Bach Nels 3<sup>rd</sup> Add

2019-103

Joe Stevensons

503 9<sup>th</sup> St SE

Fence

L1, B6, Nelson Halverson 2<sup>nd</sup> Add

2019-104

Bruce Harris

318 3<sup>rd</sup> St NE

Addition

L4-6, B35, Original

2019-105

Chad Williams

399 12<sup>th</sup> Ave SW

Fence

L9, B-H, Bach Nels 3<sup>rd</sup> Add

2019-106

Wilson Venhaus

411 Yellowstone Dr

Fence

L11, B4, J-B Subdivision

2019-107

Curt Christensen

1405 4<sup>th</sup> St SW

Remodel

L26, B2, Johnson 2<sup>nd</sup> Add

2019-108

Raymond & Trish Bell

1101 11<sup>th</sup> St SW

Fence

L1, B11, Peterson 2<sup>nd</sup> Add

2019-109

Matthew House (RC)

416 2<sup>nd</sup> St NW

Fence

L10, B46, Original

Motion was made to approve the consent agenda by Alderman Koffler, and Alderwoman Sergent seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:12 p.m.

ATTEST:

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MAYOR NORBY

\_\_\_\_\_  
CITY CLERK

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DATE APPROVED