

# November 19<sup>th</sup>, 2018

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergent
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **November 5<sup>th</sup>, 2018 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the November 5<sup>th</sup>, 2018 regular Council Meeting by Alderwoman Sergent, and Alderwoman Rasmussen seconded the motion. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Sidney High School Tennis-Claire Frank, Hudson Severson, and John Sweet:** Ms. Frank and Mr. Severson stated that they are wanting to start an intermural tennis team, with the hopes of becoming a High School sanctioned team, and that they have the support of the High School students and Superintendent and anticipate support from middle school students also. They further stated that they would need the support of the City of Sidney via use of the City tennis courts, the City maintaining the tennis courts, use of the shed at the tennis courts, the City providing port-a-potties for meets, and the City purchasing a score board. Mr. Mead stated that the shed that is at the tennis courts has plenty of room available for them to use as storage for equipment. After discussion, Alderwoman Rasmussen stated that the City Council would need more information and costs before being able to make any decisions and asked that they get this information and come back to the Park and Recreation Committee. Alderwoman Rasmussen made a motion to send this to the Park and Recreation Committee, and Alderman Koffler seconded that motion. With no further discussion, all present voted aye.
  - b. **Jeff Mead**
  - c. **Michelle Frank**
  - d. **Sarah Karanjai**
  - e. **Janelle Lamb**
  - f. **Kristin O'Brien**
6. **PUBLIC HEARING:**
7. **MAYOR NORBY:**
  - a. **Informational Meeting on Rate Increases-November 29<sup>th</sup>, 2019 at Richland County Extension Office from 6:00pm to 7:30pm:** Mayor Norby announced the Informational Meeting, inviting all to attend.
  - b. **Public Hearings for the Water and Sewer Rate Increases at the December 3<sup>rd</sup>, 2018 Council Meeting:** Mayor Norby announced the Public Hearing for the rate increases, and invited all to attend.
  - c. **Richland Economic Development Annual Meeting Update:** Mayor Norby stated that he gave the update of the City at the RED annual banquet, and that it was very well attended.
8. **COMMITTEE WORK: Nothing**
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
  - a. Alderwoman Christensen reminded everyone of the "Small Town Christmas" events that will be taking place all day down town on Friday November 23<sup>rd</sup>, 2018. She further stated that posters are all over town with the specifics.
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS:**
  - a. **Police Department Old Fire Hall Door Building Permit Fee Waive \$ 111.24:** City Clerk/Treasurer Redfield stated that the Police Department had to have a building permit to install a door at the old fire hall, as it is a public building. She further stated that the permit has been issued, but that the payment was pending Council decision, but that the police department paying the building permit fee, would be the general fund paying the general fund, so they are asking the Council to waive the permit fees of \$111.24. Motion was made to approve the waiving of the \$111.24 building permit fee for the Police Department by Alderwoman Christensen, and seconded by Alderman Smith. With no further discussion, all present voted aye. Chief DiFonzo stated that this is a walk-through door inside the building.
12. **CITY PLANNER SANDERSON: Nothing**
13. **CITY ATTORNEY:**
  - a. City Attorney Kalil stated that there will zoning enforcement actions coming before the City Council soon.
  - b. **Modification to City Attorney Contract:** City Attorney Kalil stated that Attorney DeCrescente has left Pippin Law Firm to work for Neff, Eiken, and Neff, PC. He stated that he is the only attorney at Pippin Law Firm that is licensed in Montana, and that she is the only attorney at Neff that is licensed in Montana, and that it is due to this that they are proposing the provided amendment to the City Attorney Contract that allows Mrs. DeCrescente and Neff Law Firm to be the backup City Attorney's for the City of Sidney. City Attorney Kalil stated that this does not change any of the original agreement with Pippin Law Firm, including the billing requirements. City Clerk/Treasurer Redfield stated that she felt this is a good thing, and that the City is basically getting the availability of representation of two law firms for the price of one, which will help should any emergency situations or conflicts arise with City Attorney Kalil, as Attorney DeCrescente will be available to step in right away. Motion was made to approve the Amendment to the Agreement for Civil Legal Services for the City of Sidney, Montana by Alderwoman Rasmussen, and Alderman Gartner seconded the motion. With no further discussion, all present voted aye.
14. **CHIEF OF POLICE DIFONZO:**
  - a. **Update:** Chief DiFonzo asked for the City Council to approve the hiring of Johnathan Ryal, pending background check and physical. He further stated that Mr. Ryal is 21 years old and has worked at the Richland County Justice Center as a Detention Officer. Motion was made to approve the hiring of Johnathan Ryal as a City Police Officer pending background check and physical by Alderman Smith and Alderwoman Sergent seconded the motion. With no further discussion, all present voted aye.
15. **PUBLIC WORKS DIRECTOR HINTZ:**
  - a. **Update: Nothing**
  - b. **Temporary Turbidity Permit Renewal for WWTP \$250:** PWD Hintz stated that this permit is to give permission to actually work in the river, and it needs to be redone. Motion was made to approve the temporary turbidity permit renewal and pay the \$250.00 fee by Alderman Smith, and Alderman Koffler seconded the motion. With no further discussion, all present voted aye.

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- c. **East Holly Water Project Pay Application #3 for \$106,399.02:** PWD Hintz stated that there was confusion with the pay application as it was being completed with extra costs, but that this project and the engineering costs have still come in under budget. He stated that there is decisions that need to be made, so he would like to have this sent to the Water and Sewer Committee for further review. Motion was made to approve sending the East Holly Water Project Pay Application # for \$106,399.02 to the Water and Sewer Committee by Alderman Koffler, and Alderwoman Sergent seconded the motion. All present voted aye. The Water and Sewer Committee decided to meet Thursday November 29<sup>th</sup>, 2018 at 5:05pm at the Richland County Extension Office, prior to the Informational Meeting.

**16. Fire Marshal/Building Inspector Rasmussen:**

- a. **Update: Nothing**

**17. CITY TREASURER REDFIELD:**

- a. **Update:** City Clerk/Treasurer Redfield stated that she had received and was completing the closing adjustments for fiscal year 2018 from the auditor.
- b. **Water/Sewer Bank Transfer of \$22,326.83:** Motion was made to approve the water/sewer bank transfer of \$22,326.83 by Alderman Smith, and Alderwoman Rasmussen seconded the motion. With no discussion, all present voted aye.

**18. CITY CLERK REDFIELD:**

**Consent agenda**

- a. **GENERAL JOURNAL VOUCHERS: e-mailed**
- b. **Claims to be approved: \$ 62,129.03**

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|----------|---------------------|----------------------------|-----------------|-------------------------|
| 2019-44A | City of Sidney      | 115 2 <sup>nd</sup> Ave SE | Door            | Old Fire Hall           |
| 2019-45  | Rita Rauschendorfer | 316 9 <sup>th</sup> St SE  | Shed & Car Port | L7, B3, Nick Hansen Add |

Motion was made to approve the consent agenda by Alderman Smith, and Alderman Gartner seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 6:59 p.m.

ATTEST:

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MAYOR NORBY

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CITY CLERK

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DATE SIGNED