

May 7<sup>th</sup>, 2018

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergent, Rasmussen, Koffler, Gartner, Smith, and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **April 16<sup>th</sup>, 2018 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the April 16<sup>th</sup>, 2018 regular Council Meeting by Alderwoman Sergent, and seconded by Alderwoman Rasmussen. With no changes or corrections, all present voted aye.
  - b. **April 24<sup>th</sup>, 2018 Park and Recreation Committee:** Motion was made to approve the minutes from the April 24<sup>th</sup>, 2018 Park and Recreation Committee Meeting by Alderwoman Rasmussen, and seconded by Alderwoman Sergent. After no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Ed Emmel-Burning tree stump in City limits-variance from City Code:** Mr. Emmel stated he was before the City Council for their approval to burn tree stumps in his yard at 505 4<sup>th</sup> St SE. He stated there are several trees that had been cut down, and that he would like to burn the stumps by enclosing them in a barrel with a screen over it. Mayor Norby stated that Mr. Emmel had been to see Fire Chief Christensen about a burn permit, but that Chief Christensen had concerns because allowing it would break City Code. After further discussion, Alderman Smith made a motion to move this item to the Police and Fire Committee to be further discussed with Fire Chief Christensen present. Alderman Koffler seconded the motion, and after no further discussion, all present voted aye.
  - b. **Kale Rasmussen**
  - c. **Morrison-Maierle-Laura Gundlach and Casey Hanson**
  - d. **Jordan Mayer-Interstate Engineering**
  - e. **Elaine Stedman-Boys and Girls Club**
6. **PUBLIC HEARING:**
7. **MAYOR NORBY:**
  - a. **Kids to Park Proclamation:** Mayor Norby read the Kids to Park Proclamation out loud. City Clerk/Treasurer Redfield stated that with this proclamation is the set of questions Park's Superintendent Ridl presented to the Council previously, to attempt to get people in the parks.
  - b. **Appoint Deputy Clerk/Treasurer BreeAnn Messer to Planning Board:** Mayor Norby asked the City Council to approve the appointment of Deputy Clerk/Treasurer BreeAnn Messer to the Planning Board. Motion was made to approve the appointment of BreeAnn Messer to the Planning Board by Alderwoman Rasmussen, and seconded by Alderman Smith.
  - c. **Appoint Kale Rasmussen to open Fire Marshal/Building Inspector Position:** Mayor Norby announced the appointment of Kale Rasmussen to the Fire Marshal/Building Inspector position. He stated that his official hire date is May 1<sup>st</sup>, 2018, and that he will start work on May 23<sup>rd</sup>, 2018.
  - d. **Public Hearings at the May 21<sup>st</sup>, 2018 City Council Meeting**
    - i. **Amending Street Maintenance City Code to include Snow Removal:** Mayor Norby announced there will be a public hearing at the May 21<sup>st</sup>, 2018 City Council Meeting for the amending of the Street Maintenance City Code to include Snow Removal.
    - ii. **Boys and Girls Club Zoning:** Mayor Norby announced there will be a public hearing at the May 21<sup>st</sup>, 2018 City Council Meeting for the changing of the zoning for the new Boys and Girls Club building.
  - e. **Clean-up Day-May 11<sup>th</sup>, 2018:** Mayor Norby announced that Friday May 11<sup>th</sup>, 2018 is the Sidney Clean-Up Day and asked the public to participate to clean up Sidney. He stated City Hall will be closing at 3:30pm for the City Staff to participate.
  - f. Mayor Norby announced that City Clerk/Treasurer has become the Chair of the Governmental Affairs Committee, and will be facilitating the meetings.
8. **COMMITTEE WORK:**
  - a. **Park and Recreation Committee**
    - i. **Richland County Baseball 2018 Agreement and Payment:** Alderwoman Rasmussen stated the Park and Recreation Committee met and discussed the 2018 Park Use Agreement and payment. She stated the Committee and Richland County Baseball went through the agreement line by line, making changes that are presented to the Council. She stated that the Park and Recreation Committee's recommendation was to approve the changes to the Park Use Agreement with Richland County Baseball and to pay them 2 installments of \$2,000, for a total of \$4,000 per year, for the maintenance of the park. She stated that they were previously being paid 2 installments of \$3,000 for a total of \$6,000. Alderwoman Rasmussen further stated that the Richland County Baseball Board has agreed to the changes and new payment. Alderwoman Rasmussen made a motion to approve the changes to the Richland County Baseball's Park Use Agreement and to the payment of 2 installments of \$2,000 for a total of \$4,000 per year. Alderwoman Sergent seconded the motion, and after no further discussion, all present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
  - a. Alderman Smith stated he had been approached by 3 people about junk vehicles on private property and was wondering what the City could do about them. PWD Hintz stated that he also had been getting complaints from the public about vehicles in different states of disrepair and properties in disarray. City Clerk/Treasurer Redfield stated that it was the hope that the new zoning code would take care of most of these incidences, but that the City does need to move forward with creating a junk vehicle ordinance and/or updating the nuisance code. Mayor Norby stated this is one of the items Pippin Law Firm will be asked to start on once the contract has been approved.
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS: Nothing**
12. **CITY PLANNER SANDERSON: Nothing**
13. **CITY ATTORNEY:**
  - a. **City Attorney Contract with Pippin Law Firm:** Attorney Kalil stated that before the City Council is the Pippin Law Firm contract for civil legal work for the City of Sidney. He stated that Interim City Attorney Crosby drafted the contract, and that Pippin Law Firm, meaning himself and Kaitlin DeCrescente have

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agreed to the terms. Motion was made to approve the City Attorney Contract for civil work with Pippin Law Firm by Alderwoman Christensen, and seconded by Alderwoman Sergent. After no further discussion, all present voted aye.

- b. **Ordinance #571-Amending Street Maintenance to include Snow Removal-1<sup>st</sup> Reading:** City Attorney Kalil read Ordinance 571, amending the Street Maintenance to include snow removal, out loud. City Clerk/Treasurer Redfield stated that the Street and Alley Committee met several times with Interim City Attorney Crosby pertaining to this. She stated that this update will shift the expenditures for snow removal out of the general fund and into the street maintenance fund. She stated that this will not be in effect until the 2019 taxes, and that those taxes will have an assessment for street maintenance and an assessment for snow removal. Motion was made to approve Ordinance 571 by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. After no further discussion, voting went as follows:

**Ayes: Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergent**

**Nays: None**

**Absent: None**

**14. CHIEF OF POLICE DIFONZO:**

- a. **Report April 2018:** Chief DiFonzo provided the City Council with the April 2018 Police Department Report. He stated that he would like approval to hire Austin Papka for the open budgeted position as Police Officer. He stated that Austin is from Sidney and has taken Criminal Justice Course, and would like to start on May 15<sup>th</sup>, 2018. Motion was made to approve the hiring of Austin Papka to the Sidney Police Department by Alderman Smith, and seconded by Alderwoman Sergent. After no further discussion, all present voted aye.

**15. PUBLIC WORKS DIRECTOR HINTZ:**

- a. **Report April 2018:** PWD Hintz provided the April 2018 Public Works report. He stated that there were no sewer calls in April. PWD Hintz further stated that there was emulsion issues this spring for street patching, but they have it resolved and will be out patching the streets.
- b. **Morrison Maierle Waste Water Treatment Plant Phase 3 Contract Task Order 7D:** PWD Hintz presented the City Council with the Morrison Maierle Waste Water Treatment Plant contract, Task Order 7D. He stated this is for the construction of Phase 3, and that he recommends approval. Motion was made to approve the Morrison Maierle Waste Water Treatment Plant Task Order 7D contract by Alderman Smith, and seconded by Alderwoman Christensen. After no further discussion, all present voted aye.
- c. **Waste Water Treatment Plant Phase 2, Draw 19 for \$21,285.06:** PWD Hintz presented the City Council with the Waste Water Treatment Plant Phase 2, Draw #19 for \$21,285.06, and recommended it approval. Motion was made to approve the WWTP Phase 2 Draw #19 for \$21,285.06 by Alderman Smith, and seconded by Alderman Koffler. In discussion, Mrs. Gundlach stated that they had the pre-bid meeting today, and will be having the bid opening on May 17<sup>th</sup> for Phase 3. She stated that as long as the bids have no irregularities in them, they hope to have the bid approval to the City Council at the May 21<sup>st</sup>, 2018 Council Meeting. All present voted aye. PWD Hintz added that they had 3 general contractors show for the pre-bid meeting. Mr. Hanson stated that because Phase 3 is more specialized work, the number of contractors was not surprising.

**16. CITY TREASURER REDFIELD:**

- a. **Water/Sewer Bank Transfer- \$ 64,167.25:** City Clerk/Treasurer Redfield presented the City Council with the water/sewer bank transfer of \$64,167.25, which included the April 2018 water and sewer payroll. Motion was made to approve the water/sewer bank transfer of \$64,167.25 by Alderwoman Rasmussen, and seconded by Alderman Koffler. After no further discussion, all present voted aye.
- b. **April 2018 Treasurer's Report:** City Clerk/Treasurer Redfield provided the City Council with the April 2018 Treasurer's Report. She stated that she would be sending the budget reports out this week.

**17. CITY CLERK REDFIELD:**

- a. **Call for Budget and Finance Committee Meeting for Digital Campaign Planner with Cherry Creek Media:** City Clerk/Treasurer Redfield stated she needed to have a Budget and Finance Committee Meeting to go over a digital campaign planner presented by Cherry Creek Media. It was the general consensus of the City Council to have the Budget and Finance Committee Meeting.

**consent agenda**

- b. **GENERAL JOURNAL VOUCHERS: e-mailed**
- c. **Claims to be approved: \$ 62,446.88**

A motion to approve the consent agenda was made by Alderman Smith and seconded by Alderman Koffler. After no discussion, all council voted aye.

Meeting was adjourned at 7:07 p.m.

ATTEST:

  
MAYOR NORBY

  
CITY CLERK

May 21<sup>st</sup>, 2018  
DATE SIGNED