

April 16th, 2018

- 1 **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
- 2 **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
- 3 **ALDERMEN PRESENT:** Sergent, Rasmussen, Koffler, Smith, Christensen; Absent: Gartner
- 4 **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **April 2nd, 2018 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the April 2nd, 2018 regular Council Meeting by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. With no changes or corrections, all present voted aye.
 - b. **April 11th, 2018 Police and Fire Committee Meeting Minutes:** Motion was made to approve the minutes from the April 11th, 2018 Police and Fire Committee Meeting by Alderman Smith, and seconded by Alderwoman Sergent. With no changes or corrections, all present voted aye.
- 5 **VISITORS:**
 - a. Laura Gundlach-Morrison Maierle
 - b. Jordan Mayer-Interstate Engineering
 - c. Bend Brodhead
 - d. Kiana Vron
 - e. Kailyn Volk
 - f. Chase Morehouse
 - g. Torey Dahl
 - h. Kolby Watterson
- 6 **PUBLIC HEARING:** Nothing
- 7 **MAYOR NORBY:**
 - a. **Municipal Summit in Terry, Montana on April 20th, 2018:** Mayor Norby announced that PWD Hintz, Deputy Clerk/Treasurer Messer, and Water Casher Schmierer would be attending the Municipal Summit in Terry, Montana this coming Friday.
 - b. **LYIP Hearing in Great Falls April 26th, 2018 at 1:30pm:** Mayor Norby announced that PWD Hintz, Utilities Manager Anderson and himself would be driving to the LYIP hearing in Great Falls on April 26th, 2018, and stated that if others would like to attend there is room in their vehicle and Richland Economic Development are taking residents on buses.
 - c. **Open position for the Planning Board:** Mayor Norby stated that there is still an open position on the Planning Board. He stated that there is a City Employee who may be interested in filling the position, but that he would like the Council to think about one of them representing Sidney. He stated that they meet the first and third Tuesday, when there are agenda items, at 7:00pm.
- 8 **COMMITTEE WORK:**
 - a. **Police and Fire**
 - i. **Combining Fire Marshal and Building Inspector positions for hiring one full time employee:** Alderwoman Sergent stated that the Police and Fire Committee met and discussed the possibility of combining the Fire Marshal and Building Inspector positions, to create one full time position with the City of Sidney. She stated that it was the recommendation of the Police and Fire Committee to do so, and made such motion. The motion was seconded by Alderwoman Christensen, and after no further discussion, all present voted aye.
 - ii. **Wage Range for Fire Marshal/Building Inspector:** Alderwoman Sergent stated that the Police and Fire Committee also reviewed the wage range for these changes.
- 9 **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
 - a. Alderwoman Rasmussen stated that the Park and Recreation Board had their monthly meeting, and Richland County Baseball also attended. She stated that the baseball program still has issues with the agreement, and that the Park and Recreation Board will be trying to have to a meeting with them to discuss.
 - b. Alderwoman Christensen stated that the Chair of the Boys and Girls Club Building Committee brought to her attention that they are still waiting on Mr. Harlan to issue the first phase permit for demolition, and that he has had the information for over a month. Mayor Norby stated that he and PWD Hintz will look into the matter.
- 10 **UNFINISHED BUSINESS:** Nothing
- 11 **NEW BUSINESS:**
 - a. **SVFD March 2018 Fire Call Report:** Mayor Norby stated that Rural Fire Chief Rasmussen provided the City Council with the Sidney Volunteer Fire Department March 2018. Alderwoman thanked Rural Fire Chief Rasmussen for all his hard work for the Sidney Volunteer Fire Department.
 - b. **Building Inspector Contract with Inspection Services CI, LLC (Kyle Harlan):** Mayor Norby stated that Mr. Harlan does not want to sign the proposed agreement with the City of Sidney for the building inspection services because of the required liability insurance and indemnity clause. He further stated that because the City of Sidney cannot move forward without these included, he would like permission from the City Council to send inspection services XI, LLC a letter stating they will not be moving forward with this agreement. Motion was made to approve Mayor Norby sending inspection services XI, LLC a letter stating the City of Sidney will not be moving forward with their building inspection services by Alderman Smith, and Alderman Koffler seconded the motion. After no further discussion, all present voted aye.
- 12 **CITY PLANNER SANDERSON:** Nothing
- 13 **CITY ATTORNEY:** Nothing
- 14 **CHIEF OF POLICE DIFONZO:**
 - a. **Report:** Lieutenant Rosaaen provided the City Council with the March 2018 police report on behalf of Chief DiFonzo.
- 15 **PUBLIC WORKS DIRECTOR HINTZ:**
 - a. **Report:** PWD Hintz stated that Interstate Engineer is preparing to go to bid on the East Holly project, and they anticipate the bid opening day to be May 21st, 2018, or possibly quicker depending on review.
 - b. **Morrison Maierle Update on the Waste Water Treatment Plant:** Mrs. Gundlach of Morrison Maierle stated that phase 2 of the Waste Water Treatment Plant has substantial completion, some of the remaining items including some bugs in the mechanical systems and graffiti repellent paint being done

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before the final close out. She further stated that phase 3, which is the screening and pumping phase, will be going to bid with notice being sent in the Sidney Herald. She stated that they are hoping to have the bid opening date on May 17th, and have it before the City Council for approval at the May 21st, 2018 City Council Meeting. Mrs. Gundlach also stated that Morrison and Maierle will be bringing a contract before the City Council at the next meeting for their services in phase 3.

- c. **MDT Construction and Maintenance Agreement for the Urban Route Project:** PWD Hintz stated Mayor Norby needs approval to sign the MDT Construction and Maintenance Agreement for the Urban Route Project. Motion was made to approve the MDT Construction and Maintenance Agreement for the Urban Route Project by Alderman Smith, Alderwoman Rasmussen seconded the motion. After no further discussion, all present voted aye.

16. CITY TREASURER REDFIELD:

- a. **Water/Sewer Bank Transfer- \$ 31,063.80:** City Clerk/Treasurer Redfield stated the water/sewer bank transfer for this set of claims is \$31,063.80. Alderwoman Rasmussen made a motion to approve the water/sewer bank transfer of \$31,063.80, and Alderman Smith seconded the motion. After no further discussion, all present voted aye.

17. CITY CLERK REDFIELD:

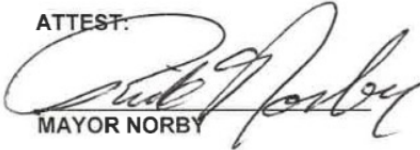
consent agenda

- a. **GENERAL JOURNAL VOUCHERS:** e-mailed
- b. **Claims to be approved:** \$ 75,522.07

A motion to approve the consent agenda was made by Alderman Koffler and seconded by Alderwoman Rasmussen. After no discussion, all council voted aye.

Meeting was adjourned at 6:45 p.m.

ATTEST:


MAYOR NORBY


CITY CLERK

May 7th 2018
DATE SIGNED