

March 8th, 2018

This meeting was rescheduled from the regularly scheduled March 5th, 2018 Council Meeting, due to weather.

1. **CALL TO ORDER:** The rescheduled meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergent
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **February 20th, 2018 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the February 20th, 2018 Regular Council Meeting minutes by Alderwoman Rasmussen, and seconded by Alderwoman Christensen. With no changes or corrections, all present voted aye.
 - b. **February 21st, 2018 Budget and Finance Committee Meeting Minutes:** Motion was made to approve the minutes from the February 21st, 2018 Budget and Finance Committee Meeting minutes, and seconded by Alderman Gartner. With no changes or corrections, all present voted aye.
 - c. **February 26th, 2018 Budget and Finance Committee Meeting Minutes:** Motion was made to approve the minutes from the February 26th, 2018 Budget and Finance Committee Meeting minutes by Alderman Christensen, and seconded by Alderwoman Sergent. With no changes or corrections, all present voted aye.
 - d. **February 26th, 2018 Street and Alley Committee Meeting Minutes:** Motion was made to approve the February 26th, 2018 Street and Alley Committee Meeting minutes by Alderman Gartner, and Alderwoman Sergent. With no changes or corrections, all present voted aye.
5. **VISITORS:**
 - a. **Jerry King-Dog Barking:** Did not attend.
 - b. **Danielle Hollyday**
 - c. **Ally McLausulin**
 - d. **Ariana Isakson**
 - e. **Cortney Hecker**
 - f. **Mike Creeden**
 - g. **Jordan Mayer-Interstate Engineering**
 - h. **Holly Bouchard**
 - i. **Tierrany Trudell**
 - j. **Ben Brodhead**
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
 - a. **Montana Legislature Revenue and Transportation Interim Committee: Distribution of Oil and Natural Gas Production Tax Revenue on March 13th and 14th:** Mayor Norby announced that Alderwoman Christensen, City Clerk/Treasurer Redfield and himself are going to Helena on Monday March 12th, 2018 for the Revenue and Transportation Interim Committee Meeting, where the distribution of oil and natural gas production tax revenue is being discussed.
8. **COMMITTEE WORK:**
 - a. **Budget and Finance Committee**
 - i. **City Attorney Interviews:** Alderwoman Sergent stated that the Budget and Finance Committee met two times interviewing for the City Attorney Position. She stated that they met with Crowley Fleck and Pippin Law Firm. She stated that it was the recommendation of the Budget and Finance Committee to hire Pippin Law Firm for the City Attorney, to start May 1st, 2018, and Alderwoman Sergent made a motion reflecting the recommendation. Alderwoman Christensen seconded the motion, and after no further discussion, all present voted aye.
 - b. **Street and Alley Committee**
 - i. **Snow Removal District:** Alderwoman Christensen stated the Street and Alley Committee met to further discuss the proposed snow removal district. She stated that after reviewing the options, the Street and Alley Committee were recommending to move forward with amending the current Street Maintenance District to include the snow removal. She stated that by adding the snow removal to the street maintenance, it gives more budget room for expenditures in both the Street Maintenance and snow removal, should there be hard years in either one. Alderwoman Christensen made a motion to approve moving forward with amending the Street Maintenance District to include snow removal, and Alderwoman Rasmussen seconded the motion. After no further discussion, all present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
 - a. Alderman Smith stated that there are multiple trailers and cars torn apart on the streets, and wondered what the City was doing to pursue this issue. Mayor Norby stated that there is the possibility of getting a Compliance Officer later, but for now the Police Department is currently handling those situations. Lieutenant Kraft stated that Lieutenant Rosaaen is handling them. Alderman Smith stated that he only brought it up with the intention of making sure the City has a plan.
 - b. Alderwoman Rasmussen stated that the Park and Recreation Committee are meeting next Wednesday, March 14th, to discuss the Svarre Pool for the 2018 season, and the Richland County Baseball 2018 season agreements.
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS:**
 - a. **Records Disposal Approval:** Deputy Clerk/Treasurer Messer presented the City Council with the RN88 Report for records disposal. She stated that this has been an ongoing process for several months, and now that she has received the new Records Disposal handbook on the new procedures, she is moving forward. She further stated that the 5 pages provided for the City Council to approval are mostly water and sewer reading information and deposit slips. Deputy Clerk/Treasurer Messer stated that depending on the type of document, some only need City Council approval for disposal, and others she has to send all of the actual documents to the State for review and approval before disposal. She also provided a spread sheet for the City Council with a description of the 22 boxes that need to be disposed. Alderwoman Sergent stated that there is a truck that comes to Sidney that will do the shredding of the documents. Alderwoman Christensen stated that there were some items that did not say shredding, and

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asked why. Deputy Clerk/Treasurer Messer stated the items not marked for shredding are the water and sewer bill cards that only have the name and addresses of the user, and that they are not required to be shredded by the regulations. Alderwoman Christensen stated that she would still like to see those shredded. Deputy Clerk/Treasurer Messer stated she will update the forms to reflect that. She further stated that she will need two signatures, one from Council President Christensen, authorizing the disposal, and one from Mayor Norby to show that they were disposed of and done properly. Motion was made to approve the RN88 forms for record disposal of 22 boxes by Alderman Smith, and seconded by Alderwoman Rasmussen. Deputy Clerk/Treasurer Messer stated that she will provide the forms once Mayor Norby has signed off on that they were done and the date. After no further discussion, all present voted aye.

12. CITY PLANNER SANDERSON: Nothing

13. CITY ATTORNEY: Nothing

14. CHIEF OF POLICE DIFONZO:

- a. **Report:** Lieutenant Kraft provided the February 2018 Police Department Report to the City Council on behalf of Chief DiFonzo.
- b. **Chief of Police City Code 1-20-1 Amendment:** Mayor Norby asked for approval to have this item tabled until the next Council Meeting when Chief DiFonzo can explain further what he is asking for. Motion was made to table the Chief of Police City Code 1-20-1 Amendment by Alderwoman Rasmussen, and seconded by Alderman Koffler. After no further discussion, all present voted aye.

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Report February 2018:** PWD Hintz provided the February 2018 Public Works report for the City Council. He stated they are working on finishing up the snow removal from the big storm on Monday.
- b. **WWTP Pay Application #17 for \$127,677.59:** PWD Hintz asked for approval of the WWTP Pay Application #17 for \$127,677.59. Motion was made to approve the WWTP Pay Application #17 for \$127,677.59 by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.

16. CITY TREASURER REDFIELD:

- a. **Water/Sewer Bank Transfer- \$ 80,048.07:** City Clerk/Treasurer Redfield stated the water/sewer bank transfer for this agenda is \$80,048.07, and that this transfer does include the February 2018 payroll. Motion was made to approve the water/sewer bank transfer of \$80,048.07 by Alderwoman Rasmussen, and seconded by Alderman Koffler. After no further discussion, all present voted aye.
- b. **Treasurer's Report February 2018:** City Clerk/Treasurer Redfield provided the City Council with the February 2018 Treasurer's Report.

17. CITY CLERK REDFIELD: consent agenda

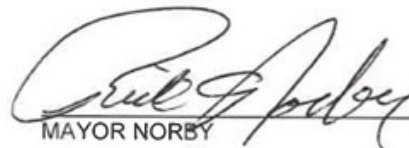
- a. **GENERAL JOURNAL VOUCHERS: e-mailed**
- b. **Claims to be approved: \$ 74,547.57**

2018-52 Auto Value Parts Stores 115 2nd Ave Se Sign L5A, B14, Original

A motion to approve the consent agenda was made by Alderwoman Sergent and seconded by Alderwoman Rasmussen. After no discussion, all council voted aye.

Meeting was adjourned at 6:48 p.m.

ATTEST:


MAYOR NORBY


CITY CLERK

March 19th 2018
DATE SIGNED