

December 18th, 2017

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergent
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **December 4th, 2017 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the December 4th, 2017 regular Council Meeting by Alderwoman Rasmussen, and seconded by Alderwoman Christensen. After no discussion, all present voted aye.
5. **VISITORS:**
 - a. **Keith Osborne:** Mr. Osborne came before the Sidney City as a property owner in the city limits. He stated that the neighbors behind his property have a terrible trash pile that is pushing on and ruining his fence. He stated his property is at 414 7th Ave NE in Fisher Estates. He further stated that they have a motor cycle, brush, trash and wires scattered in their back yard, and that they would like to replace their fence in the spring, but with their neighbor's yard in the state it is in, it is not possible at this point. Mayor Norby stated that he will have someone go over and look at the property at start to move forward with getting it taken care of.
 - b. **Tom Stortz: WBI Energy**
 - c. **Jordan Mayor: Interstate Engineering**
 - d. **Jeff Mead**
 - e. **Bryce Baker: TBID**
 - f. **Brandon Taylor: TBID**
6. **PUBLIC HEARING:**
 - a. **TBID Budget:** Mayor Norby called the Public Hearing for the TBID Budget to order at 6:34pm. Mr. Baker presented the City Council with the updated proposed TBID budget for 2018. He stated that he did put in dollar figures, as requested, but that they are only estimates, as they do not know for sure how much revenue will be received, or who will apply for the grants to be paid out. He stated that for 2017, as of the beginning of December, they had paid out \$54,000 in grants which after administration fees, technically put them in the whole versus their revenue, but that the Board feels that is a good thing given their savings. He further stated that they are pushing for conventions in 2019-20, as they bring a lot to the community.

Mayor Norby called for any proponents to the 2018 TBID budget, three times, with none coming forward to testify. Mayor Norby called for any opponents to the 2018 TBID budget, three times, with none coming forward to testify. Mayor Norby closed the Public Hearing the TBID Budget at 6:38pm.
 - b. **Building Permit Fee Schedule Update:** Mayor Norby called the Public Hearing for the Building Permit Fee Schedule Update to order at 6:38pm. City Clerk/Treasurer Redfield stated that this increase in the Building Permit Fee Schedule to the Montana State Rates was at the recommendation of the City Council at a prior Council Meeting. She further stated that the Ordinance to approve the rate change will come before the City Council at the January 2nd, 2018 Council Meeting.

Mayor Norby called for any proponents to the Building Permit Fee Schedule update, three times, with none coming forward to testify. Mayor Norby called for any opponents to the Building Permit Fee Schedule Update, three times, with none coming forward to testify. Mayor Norby closed the Public Hearing for the Building Permit Fee Schedule at 6:39pm.
 - c. **Budget Amendments for FY16-17:** Mayor Norby called the Public Hearing for the FY16-17 Budget Amendments to order at 6:39pm. City Clerk/Treasurer Redfield stated that there are 4 amendments. The first being creating a special revenue fund for the TBID, at the request of the Auditor, and transferring the revenues and expenditures into that account. The last 3 amendments are for the SID 102, SID 103, and SID 104 funds. She stated that when she became Treasurer in FY16-17, it was discovered that the bond payments for these SID's were not paid out of the previous fiscal year, so she issued the payments, being paid out of FY16-17. This caused the expenditures for that fiscal year to be double, needing to increase the expenditures in those funds accordingly. She stated that the revenue for these payments were received via property taxes in FY15-16.

Mayor Norby called for any proponents to the FY16-17 Budget Amendments, three times, with none coming forward to testify. Mayor Norby called for any opponents to the FY16-17 Budget Amendments, with none coming forward to testify. Mayor Norby closed the Public Hearing for the FY16-17 Budget Amendments at 6:41pm.
7. **MAYOR NORBY:**
 - a. **Planning Board Open Position:** Mayor Norby announced that the City of Sidney has an open position for the Planning Board, and if anyone is interested to contact City Hall.
8. **COMMITTEE WORK: Nothing**
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:** Alderwoman Christensen stated that there is a meeting about the proposed landfill by Thiel Subdivision currently taking place at the MonDak Heritage Center. She stated that she felt it would be a good idea for anyone to go after the Council Meeting to hear what they are proposing, and to make comment.
10. **UNFINISHED BUSINESS:**
 - a. **TBID Budget:** Motion was made to approve the 2018 TBID Budget by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.
11. **NEW BUSINESS: Nothing**
12. **CITY PLANNER SANDERSON:**
 - a. **WBI Energy / Lacasse-Boundary Line Relocation:** City Clerk/Treasurer Redfield stated that this a proposed boundary line relocation between existing tracts of land in Yellowstone Minor Subdivision. She stated that this is proposed to increase the size of the Border Station operated by WBI Energy Transmission, and that it is exempt to subdivision review. She further stated that City Planner Sanderson

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has recommended approval with two conditions: 1. Comply with all City of Sidney Department of Public Works requirements, and 2. City fees, applicable taxes and assessments to be paid before final plat is signed. Mr. Stortz stated that the present border station on the truck route is no longer big enough. He stated that WBI will be relocating to the new track of land, and that they have garnered an easement for the new area. Mr. Stortz also stated that MDU will still have facilities on that land. Motion was made to approve the WBI Energy / Lacasse Boundary Line Relocation with the 2 conditions given by City Planner Sanderson by Alderman Smith, and seconded by Alderwoman Sergent. After no further discussion, all present voted aye.

13. CITY ATTORNEY:

- a. **Resolution # 3767-Budget Amendments for FY16-17:** Mayor Norby stated that the agenda was posted wrong, and that the correct Resolution number is 3768. Mayor Norby read Resolution 3768, FY16-17 Budget Amendments out loud. Motion was made to approve Resolution #3768, FY16-17 Budget Amendments by Alderwoman Rasmussen, and seconded by Alderman Koffler. After no further discussion, all present voted aye.

14. CHIEF OF POLICE DIFONZO:

- a. **Report: Nothing**

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Report: Nothing**
- b. **WWTP Phase 2 Change Order #4:** City Clerk/Treasurer Redfield stated that the WWTP Change Order #4 was not ready to be approved as hoped, so it will need to be tabled until the January 2nd, 2018 Council Meeting. She stated that the Phase 3 funding/bonding will also be on that agenda. Motion was made to approve tabling the WWTP Phase 2 Change Order #4 by Alderwoman Sergent, and Seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.

16. FIRE MARSHAL GILBERT: Nothing

17. CITY TREASURER:

- a. **Water/Sewer Bank Transfer- \$19,251.46:** City Clerk/Treasurer Redfield stated the Water/Sewer Bank Transfer for this set of claims was \$19,251.46. Motion was made to approve the water/sewer bank transfer of \$19,251.46 by Alderwoman Rasmussen, and seconded by Alderwoman Christensen. After no further discussion, all present voted aye.
- b. **Treasurer's Report:** City Clerk/Treasurer Redfield stated they are beginning the ground work for the FY16-17 Audit. She stated that because this is not a federally required audit, as every other year is, it did not need to be done by a certain date, and is technically not required, but that it will be being done the beginning of the New Year regardless. She further stated that the Annual Budget Report and Annual Financial Report have been submitted, so the yearly reporting for the Treasurer's Department is done for the year.

18. CITY CLERK REDFIELD: consent agenda

- a. **GENERAL JOURNAL VOUCHERS: e-mailed**
- b. **Claims to be approved: \$ 63,330.57**

2018-45 James Watkins 405 4th St NE Garage L2, B6, Kenoyers

A motion to approve the consent agenda was made by Alderwoman Sergent and seconded by Alderman Koffler. After no discussion, all council voted aye.

Meeting was adjourned at 6:52 p.m.

ATTEST:


MAYOR NORBY


CITY CLERK

January 2nd, 2018
DATE SIGNED

