

December 4th, 2017

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
 2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
 3. **ALDERMEN PRESENT:** Sergeant, Rasmussen, Koffler, Gartner, Smith; Via Phone: Christensen
 4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **November 20th, 2017 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the November 20th, 2017 regular Council meeting by Alderwoman Sergeant, and seconded by Alderwoman Rasmussen. After no discussion, all present voted aye.
 - b. **November 27th, 2017 Water and Sewer Committee Meeting Minutes:** Motion was made to approve the minutes from the November 27th, 2017 Water and Sewer Committee meeting by Alderwoman Sergeant, and seconded by Alderman Koffler. After no discussion, all present voted aye.
 - c. **and Finance Committee Meeting Minutes:** Motion was made to approve r 27th, 2017 Budget and Finance Committee Meeting by Alderwoman Alderwoman Rasmussen. After no discussion, all present voted aye.
 5. **VISITORS:**
 - a. Jordan Mayer
 6. **PUBLIC HEARING: Nothing**
 7. **MAYOR NORBY:**
 - a. **Reappointment of Joe Kauffman to Planning Board:** Mayor Norby stated that Joe Kauffman is up for reappointment to the Planning Board, his term ending December 31st, 2017, being a 2-year term. Motion was made to approve the reappointment of Joe Kauffman to the Planning Board by Alderwoman Sergeant, and seconded by Alderman Smith. After no discussion, all present voted aye.
 - b. **Announcement of Public Hearings for the December 18th, 2017 Council Meeting:** Mayor Norby announced that there will be 3 public hearings at the December 18th, 2017 Council meeting, the subjects of which are: Budget Amendments for FY16-17, TBID Budget, and Update Building Permit Fee Schedule.
 8. **COMMITTEE WORK:**
 - a. **Budget and Finance Committee**
 - i. **City Attorney:** Alderwoman Sergeant stated the Budget and Finance Committee met on November 27th, 2017 and discussed what to do moving forward for the City Attorney Position. She stated it was the recommendation of the Budget and Finance Committee to move forward with advertising the Request for Qualifications for City Attorney in surrounding newspapers, qualifications due January 16th, 2018. Motion was made to approve advertising the RFQ for City Attorney was made to Alderwoman Sergeant and seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.
 - b. **Water and Sewer Committee:** Alderman Smith stated the Water and Sewer Committee met on November 27th, 2017 and discussed the 24 month rule for impact fees and connection fees. He stated that they discussed getting rid of the 24 month rule, which is when a service has been off for longer than 24 months fees are applied, for impact fees. He stated that the Water and Sewer Committee felt that impact fees should only be applied to new infrastructure, not existing. He further stated that they discussed implementing the 24 month rule for connection fees, as the property owners should be paying for the maintenance and upkeep of the system even if their services are shutoff for a long period of time. He stated that the Water and Sewer Committee discussed that the connection fees should remain in line with the base usage fees. City Clerk/Treasurer Redfield stated that Interim City Attorney Crosby will be looking into how to go about these changes. Motion was made to approve moving forward with getting rid of the 24 month rule for impact fees, and to start the 24 month rule for connection fees by Alderman Smith, and seconded by Alderwoman Sergeant. In discussion, Mayor Norby elaborated on the difference in impact and connection fees and the changes being requested. PWD Hintz stated that impact fees are meant to be for anything new. After no further discussion, all present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS: Nothing**
12. **CITY PLANNER SANDERSON: Nothing**
13. **CITY ATTORNEY: Nothing**
14. **CHIEF OF POLICE DIFONZO:**
 - a. **Report November 2017:** Chief DiFonzo provided the City Council with his November 2017 report. He stated that he felt the Parade of Lights went very well, the only issue being the extra 2 blocks of the parade did cause some gaps in the parade, so they will be looking into ways to tighten it up more, and he further thanked the Volunteer Fire Department for their assistance in the parade, as without them it would not be possible. Alderwoman Christensen thanked both the Police Department and the Volunteer Fire Department for their work in the parade, and the City for participating in the parade. Alderwoman Rasmussen stated that she heard from multiple people that the entire day was awesome.
15. **PUBLIC WORKS DIRECTOR HINTZ:**
 - a. **Report November 2017:** PWD Hintz provided his November 2017 monthly report.
 - b. **WWTP Draw #14-\$284,475.37:** PWD Hintz asked the Council for approval of the Waste Water Treatment Plant Draw #14. Alderman Smith made a motion to approve the WWTP Draw number 14 for \$284,475.37, and Alderwoman Rasmussen seconded the motion. In discussion, Alderman Smith asked how many more draws they can be expecting for this phase, and PWD Hintz stated they can expect a couple more, and City Clerk/Treasurer Redfield stated that this draw would be the last one for this year, due to the SRF Program not accepting draw requests over the holidays. After no further discussion, all present voted aye.
 - c. PWD Hintz stated that he was approached by MDU, as they would like to switch all of the street lights to LED bulbs. He stated that this will give the City approximately 14.2% cost saving, or approximately \$1500 per month. PWD Hintz stated they approached him after he had made requests to have burnt out lights replaced, and they are asking that they not have to replace those lights with the change out happening by February. He also stated that a general manager for MDU will be coming to the City Council to discuss the benefits and cost saving in more detail. PWD Hintz further stated that he has approached MDU and the MDT about installing lights south of town to help light up South Central, which

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is currently very dark. He stated that MDU has 16 poles that they can install between the current end of the street lights and Al's Mini Storage, but after that is Lower Yellowstone Rural Electric. He stated that MDU has given the estimate that these new poles will create a monthly bill of approximately \$100.

Alderwoman Rasmussen stated that she is concerned about the lights that are currently out, as some of them are in school areas and can cause safety issues. PWD Hintz stated that there are currently 8 to 10 lights out in Sidney, and that he will talk to MDU about getting them replaced before February. Chief DiFonzo stated that the City should also be writing a letter to the MDT and MDU about installing lights north of town towards the Ag Research Center, and PWD Hintz stated that the MDT does include lighting in their projects, but they do not pay for the installation. Chief DiFonzo suggested contacting the Richland County Commissioners to see if it can be done jointly. Mayor Norby asked PWD Hintz to look into the entire situation further and have it on the agenda for action. PWD Hintz added that MDU owns the poles, so they pay for any upgrades or maintenance, they City only pays the lighting bill.

- d. Alderwoman Rasmussen stated that she and Alderwoman Christensen went and toured the lagoon, and that it is very impressive and there is a lot of work going on.

16. FIRE MARSHAL GILBERT: Nothing

17. CITY TREASURER:

- a. **Water/Sewer Bank Transfer-\$409,020.38:** City Clerk/Treasurer Redfield stated that this water and sewer bank transfer includes the claims from the previous meeting and the November 2017 payroll. Motion was made to approve the water/sewer bank transfer of \$409,020.38 by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.
- b. **Treasurer's Report-November 2017:** City Clerk/Treasurer Redfield provided the City Council with the November 2017 Treasurer's Report.

18. CITY CLERK REDFIELD: consent agenda

- a. **GENERAL JOURNAL VOUCHERS: e-mailed**
- b. **Claims to be approved: \$ 446,471.14**

*2018-41	Gem City Motors	701 S Central	Sign	L1, B2, South Park
2018-43	Copperhead Rentals	517 E Main	Remodel	L5-7, B26, Kenoyer
2018-44	Robert Blair	602 3 rd St NE	Fence	L16, B8, Kenoyer

*WAS ON HOLD FROM PREVIOUS MEETING

City Clerk/Treasurer Redfield stated that the bond payments for the lagoon and the SID's are included in these claims, which is why the amount to be approved is so high compared to other months. A motion to approve the consent agenda was made by Alderman Smith and seconded by Alderman Koffler. After no discussion, all council voted aye.

Meeting was adjourned at 6:57 p.m.

ATTEST:


MAYOR NORBY


CITY CLERK

December 18, 2017
DATE SIGNED