

August 21<sup>st</sup>, 2017

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Rasmussen, Koffler, Gartner, Smith and Christensen via phone.
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. August 7<sup>th</sup>, 2017 Regular Council Meeting Minutes: Motion was made to approve the minutes from the August 7<sup>th</sup>, 2017 regular council meeting by Alderwoman Sergeant, and seconded by Alderwoman Rasmussen. After no discussion, all present voted aye.
  - b. August 14<sup>th</sup>, 2017 Budget and Finance Committee Meeting Minutes: Motion was made to approve the minutes from the budget and finance committee meeting on August 14<sup>th</sup>, 2017 by Alderwoman Sergeant, and seconded by Alderman Gartner. After no discussion, all present voted aye.
5. **VISITORS:**
  - a. Kandi Davis-Bagnell RV Park-Open closed road between McDonalds and Bagnell RV Park: Mrs. Davis stated that it is the wish of Bagnell RV Park to open the road between it and McDonalds due to traffic using the park to avoid the closure. Mayor Norby stated that in order to open that road, it would have to be dedicated to the City of Sidney. PWD Hintz stated that the street would need to be paved and the curb and gutter installed also. He stated that the road is not a designated street as there are no platted roads in that area. Mrs. Davis asked if the road could be closed at the beginning of the sheds to close it off completely, and PWD Hintz stated that there is an ingress and egress easement from the other property owner, so it would need to be looked into to not violate that easement. UM Anderson stated that they would also need to check the subdivision agreement for how many accesses are needed for emergencies.
  - b. Jeff Mead
  - c. Bill Linder
  - d. Serina Everett
  - e. Helen Schmitt-Richland County Coalition Against Domestic Violence
  - f. Jordan Mayer-Interstate Engineering
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
  - a. Fiscal Year 2017-18 Budget is Available for Public View: Mayor Norby announced that the FY17-18 budget is available for public view at City Hall during normal working hours.
  - b. Special Meeting to pass Preliminary Budget will be on August 28<sup>th</sup> at 6:30pm: Mayor Norby announced that the Sidney City Council will be holding a special meeting on August 28<sup>th</sup>, 2017 at 6:30 pm at the City Hall Council Chambers to pass the preliminary budget for FY17-18.
  - c. Public Hearing to hear comment and passing the Fiscal Year 2017-18 Budget will be on September 5<sup>th</sup> at 6:30pm: Mayor Norby announced the Sidney City Council will be holding a public hearing to hear public comment on the FY17-18 budget on September 5<sup>th</sup>, 2017 at 6:30pm at the City Hall Council Chambers.
8. **COMMITTEE WORK:**
  - a. Budget and Finance Committee: City Clerk/Treasurer Redfield reviewed the budget with the Sidney City Council. In the review the following changes were discussed:
    - i. Recommendation to use 126.28 mills: Motion was made to approve the use of the full 126.28 mills allotted from the State of Montana by Alderwoman Sergeant, and seconded by Alderman Gartner. All present voted aye.
    - ii. Recommendation to transfer \$8,500 from general fund to tennis court fund: Motion was made to approve the transfer of \$8,500 from the general fund to the tennis court fund by Alderwoman Sergeant and seconded by Alderman Koffler. All present voted aye.
    - iii. Recommendation to increase donation to Domestic Violence: Motion was made to approve increasing the donation to Domestic Violence in the Oil and Gas Severance fund to \$10,000 by Alderwoman Sergeant, and seconded by Alderman Koffler. All present voted aye.
    - iv. Recommendation to purchase emulsion distributor truck: Motion was made to approve the down payment of \$65,000 to purchase an emulsion distributor truck out of the streets equipment, water and sewer funds equally by Alderwoman Sergeant and seconded by Alderman Smith. All present voted aye.
    - v. Recommendation to use downtown enhancement funds to pay for pool projects: Motion was made to approve the use of \$51,500 in downtown enhancement funds to pay for pool projects by Alderwoman Sergeant and seconded by Alderman Smith. All present voted aye.
    - vi. Recommendation to become voting member of the Montana Infrastructure Coalition: Motion was made to approve the City of Sidney becoming voting members of the Montana Infrastructure Coalition with Mayor Norby and Alderwoman Christensen being the representatives for the City of Sidney by Alderwoman Sergeant, and Alderman Koffler seconded the motion. All present voted aye.
    - vii. Recommendation to not increase any rates for property tax assessments: Motion was made to approve not increasing any rates for property tax assessments for FY17-18 by Alderwoman Sergeant and seconded by Alderman Smith. All present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
10. **UNFINISHED BUSINESS:**
  - a. Victim Witness Surcharge Allocation Opinion Letter from City Attorney (tabled): Motion was made to untable the victim witness surcharge allocation by Alderwoman Rasmussen, and seconded by Alderwoman Christensen. After no discussion, all present voted aye. Mrs. Schmidt of the Richland County Coalition Against Domestic Violence (RCCADV) stated she was humbled by the actions of the City Council earlier in the meeting in their increase in the yearly donation to RCCADV. Mrs. Schmitt went over how the RCCADV has distributed funds over the previous years, assisting with rent deposits, hotel stays, vehicles, gas cards, medical expenses, legal fees, sending nurses to SAIN training and much more. She further stated that RCCADV does not receive any money from the County, all of their funding is from grants, the donation from the City of Sidney, and local donations. Mrs. Schmitt stated that Judge Savage has requested an Attorney General's Opinion on this matter, which will benefit the community's state wide

August 21<sup>st</sup>, 2017

who are in the same situation, and that the City Council may not want to agree to donate the full \$10,000 until the opinion comes back. Mayor Norby stated that the opinion may come back that the Domestic Violence groups get the surcharge money, but that it would need to be reevaluated then, and that the donation for this fiscal year would stand until the next fiscal year. Chief DiFonzo stated that the RCCADV works very well with the police department, and Alderwoman Rasmussen stated that they work very well with other groups in the community also. Alderman Smith asked why the City Council needed to discuss the surcharge issue when the County are the ones who distribute the monies. He then asked Mrs. Schmitt if her program has ever submitted a claim for any money spent on behalf of Victim Witness, and Mrs. Schmitt stated that Victim Witness does send people to them for items such as gas cards, and that they could try to submit a claim for reimbursement. Chief DiFonzo stated that 2/3 of the surcharge monies come from the City and if it was based on who assists the police department the RCCADV would get all of that. Alderman Smith stated that the State statute says that the allocation should go to the victim witness program, and again asked why the City Council is voting on this. City Clerk/Treasurer Redfield stated that the Richland County Commissioners and Treasurers Offices have requested it. Motion was made to approve the victim witness surcharge funds being allocated to the Victim Witness program by Alderwoman Sergent, and seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.

**11. NEW BUSINESS:**

- a. Obergfell Variance: PWD Hintz stated that the variance is for a roof extension to cover their handicap ramp, and that the Board of Adjustment recommended approval of the variance. Motion was made to approve the Obergfell Variance by Alderwoman Christensen, and was seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.

**12. CITY PLANNER SANDERSON:**

- a. Mueller Amended Plat-Lot aggregation: PWD Hintz stated the Mueller plat was a lot aggregation, and that City Planner Sanderson recommended approval. Motion was made to approve the Mueller Amended Plat by Alderman Koffler, and seconded by Alderwoman Rasmussen. After no further discussion, all present voted aye.

**13. CITY ATTORNEY: Nothing**

**14. CHIEF OF POLICE DIFONZO:**

- a. Report: Nothing

**15. PUBLIC WORKS DIRECTOR HINTZ:**

- a. Report: PWD Hintz stated the WWTP ponds are having the liners installed and the building foundation will be complete soon. He also stated that the CIPP lining project is moving forward and have 3 to 4 blocks left to do, and the project should be wrapped up by the middle of next week.
- b. North Central Frontage Road Water Project-Certification of Substantial Completion: PWD Hintz stated that last Friday they completed a walk through, and Jordan Mayer of Interstate Engineering is taking care of all of the lien releases, and that they hope to have it all wrapped up in a week. Motion was made to approve the North Central Frontage Road Water Project Certification of Substantial Completion by Alderwoman Rasmussen, and seconded by Alderman Smith. After no further discussion, all present voted aye.

**16. FIRE MARSHAL GILBERT: Nothing**

**17. CITY TREASURER:**

- a. Treasurer's Report-July 2017: City Clerk/Treasurer Redfield stated she will now be providing a monthly treasurer's report that will give a quick look at all of the budgeted funds, showing what was expended and revenue'd.
- b. Fiscal Year 2016-17 Audit: City Clerk/Treasurer Redfield stated that the audit for FY16-17 is scheduled for the September 12<sup>th</sup> through September 14<sup>th</sup>.
- c. Bank Transfer of \$301,048.79: City Clerk/Treasurer Redfield stated the water and sewer bank transfer to be approved is \$301,048.79, and the reason for the larger amount than claims is because of the project payments that are not included in claims.

**18. CITY CLERK REDFIELD: consent agenda**

- a. **GENERAL JOURNAL VOUCHERS:** e-mailed
- b. **Claims to be approved:** \$ 162,563.76 + \$6,881.23 = \$169,444.99

City Clerk/Treasurer Redfield stated that the additional claims added to the agenda are last minutes claims added from the police department that needed to be paid to not be late.

No Building Permits to be approved

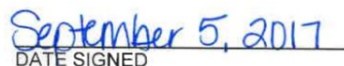
A motion to approve the consent agenda was made by Alderwoman Sergent and seconded by Alderman Koffler. After no discussion, all council voted aye.

Meeting was adjourned at 7:45 p.m.

ATTEST:

  
CITY CLERK

  
MAYOR NORBY

  
DATE SIGNED