

October 3rd, 2016

1. **CALL TO ORDER:** The regular meeting the Sidney City Council was called to order by Mayor Rick Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Rasmussen, Koffler, Gartner, and Christensen via phone; Absent: Smith
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **September 19, 2016 Regular Council Meeting:** Motion was made to approve the September 19, 2016 regular council meeting minutes by Alderman Koffler, and seconded by Alderwoman Rasmussen. After no discussion, all present voted aye.
 - b. **September 19, 2016 Street and Alley Committee:** Motion was made to approve the minutes from the September 19, 2016 Street and Alley Committee meeting by Alderwoman Sergeant, and seconded by Alderman Gartner. After no discussion, all present voted aye.
 - c. **September 26, 2016 Water and Sewer Committee:** Motion was made to approve the September 26, 2016 Water and Sewer Committee meeting minutes by Alderwoman Christensen, and seconded by Alderman Koffler. After no discussion, all present voted aye.
 - d. **September 26, 2016 Park and Recreation Committee:** Motion was made to approve the minutes from the September 26, 2016 Park and Recreation Committee meeting minutes by Alderwoman Rasmussen, and seconded by Alderwoman Sergeant. After no discussion, all present voted aye.
 - e. **September 29, 2016 Street and Alley Committee:** Motion was made to approve the minutes from the September 29, 2016 Street and Alley Committee meeting minutes by Alderman Gartner, and seconded by Alderwoman Rasmussen. In discussion City Attorney Krautter noted that the camper referenced in the minutes was used for housing an employee of the food bank of the church, not the food bank itself. Motion was amended by Alderman Gartner to amend the minutes with the change directed by City Attorney Krautter, and Alderwoman Rasmussen seconded the motion to amend. After no further discussion, all present voted aye.
5. **VISITORS:**
 - a. Denning, Downy and Associates: Auditor Bob Denning: Not present
 - b. Quinn Schwartz: Sidney Herald
 - c. Stephani Ridl: City of Sidney
 - d. Jordan Mayor: Interstate Engineering
6. **PUBLIC HEARING:** None
7. **MAYOR NORBY:**
 - a. **Council appointment to the Impact Fee Committee:** Mayor Norby stated that he is still looking for a volunteer from the council to sit on the Impact Fee Committee with Alderwoman Christensen. Alderman Koffler stated he would be willing to sit on the Impact Fee Committee. Motion was made to approve Alderman Koffler being one of the council representatives for the Impact Fee Committee, and Alderwoman Sergeant seconded the motion. After no further discussion, all present voted aye.
 - b. **Compliance Officer's Position:** Mayor Norby gave an update on the Compliance Officer's position. He stated that the city not currently going to rehire the position, and it will be relooked at in the spring. He stated that the public works and police departments have agreed to take back over on some of the duties in the meantime. Motion was made to approve leaving the Compliance Officer position vacant for the time being by Alderman Gartner, and seconded by Alderman Koffler. In discussion Alderwoman Rasmussen asked when we will know if we need to rehire the position, and Mayor Norby stated in the spring, or if oil comes back. After no further discussion, all present voted aye.
 - c. **Deputy Clerk/Treasurer Milender approval of hire and oath of office:** Mayor Norby asked the Council for approval to hire Sasha Milender for the Deputy Clerk/Treasurer position. Motion was made to approve the hire of Sasha Milender as the Deputy Clerk/Treasurer by Alderman Koffler and seconded by Alderwoman Sergeant. In discussion Mayor Norby stated that Ms. Milender has been doing very well in the position. After no further discussion, all present voted aye. Deputy Clerk/Treasurer Milender read the oath of office, presided over by Mayor Norby.
8. **COMMITTEE WORK:**
 - a. **Street and Alley**
 - i. **Christian Variance:** Alderwoman Christensen stated the Street and Alley Committee met with Mr. Christian about his variance, and after discussion with the city building department it was their recommendation to approve the variance with the conditions that pillars are installed into the monolithic slab that does not have them and that there is no off street parking in front of the residence, which she stated was her motion. Alderman Gartner seconded the motion, and after no discussion, all present voted aye.
 - ii. **SID 104-Call for Public Hearing:** Alderwoman Christensen stated that the work with Interstate Engineering on the re-evaluation of SID 104 is complete, and there will be a public hearing in the future on these updates.
 - iii. **Mel Hoffman-Thrifty White Drug-request for use of city side-walk:** Alderwoman Christensen stated the Street and Alley Committee to discuss the request of White Drug to use the city side-walk to sell flowers in the spring. Alderwoman Christensen made a motion per the recommendation of the Street and Alley Committee to not allow the use of the sidewalk because it would not meet ADA compliance regulations and that White Drug must reapply for a variance for the green houses placed in the parking lot, and Alderman Gartner seconded the motion. In discussion Alderwoman Rasmussen asked if offsite storage would be necessary, and Alderwoman Christensen stated that it would be addressed in the variance. City Clerk Redfield stated that it looks as if there will be enough shared parking between the church and them; and that they are moving forward in the variance process. After no further discussion, all present voted aye.
 - iv. **Jordan Hall-Fellowship Baptist Church-request for camper in city limits:** Alderwoman Christensen stated the Street and Alley Committee met to discuss the request for use of housing in a camper in city limits by Jordan Hall and the Fellowship Baptist Church, to allow their food bank employee to live in a camper in their parking lot. She stated it was the recommendation of the Street and Alley Committee, in the form of a motion, to deny this request following city code. Alderwoman Rasmussen seconded the motion, and after no discussion all present voted aye.
 - b. **Park and Recreation Committee**
 - i. **Baseball agreement and conditions:** Alderwoman Rasmussen stated the Park and Recreation Committee met to discuss the park use agreement with Richland County Baseball, and that the agreement was not signed the previous years. She stated that the agreement would be going back in front of the Park and Recreation Committee to negotiate with baseball.
 - ii. **High School Bike Path Display Project:** Alderwoman Rasmussen stated the Park and Recreation Committee met to discuss the high school bike path display project. She stated, in the form of a motion, that it was the recommendation of the Park and Recreation Committee to approve the high school bike path display project. Alderwoman Christensen seconded the motion, and after no discussion all present voted aye.
 - iii. **Charging for use of pavilion sound system at Veterans Park:** Alderwoman Rasmussen stated the Park and Recreation Committee discussed the charging for use of the pavilion sound system at Veteran's Park. It was the recommendation of the Park and Recreation to follow the recommendation of the Park and Recreation Board to charge \$25.00 for use of the sound system at Veteran's Park. Alderwoman Rasmussen made a motion to approve the charging of \$25.00 for use of the sound system at Veteran's Park, and Alderman Koffler seconded the motion. In discussion City Clerk Redfield stated they would start charging for this immediately, and that a special account will be set up for it in the budget so funds collected can be used for the future purchase of a new sound system. After no further discussion, all present voted aye.
 - c. **Water and Sewer Committee**
 - i. **Refund of Impact and Hook-up Fees for the Senior Citizen Building to Richland County:** Alderman Koffler stated the Water and Sewer Committee met to discuss the refund to Richland County for the impact and hook-up fees for the Senior Citizen Building. He stated it was the recommendation of the Water and Sewer Committee to refund the impact and hook-up fees for the Senior Citizen Building to the Richland County, which was made in the form of a motion. Alderwoman Rasmussen seconded the motion, and after no discussion all present voted aye.

9. ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing

10. UNFINISHED BUSINESS:

- a. Resolution 3724-SID 104 Boundary Line Relocation for Mayo Subdivision, and Hilltop Enterprises Phase II and IV-Tabled
- b. Dawson Christian Variance Request-discussed under committee work

11. NEW BUSINESS: Nothing

12. CITY PLANNER HOW:

October 3rd, 2016

- a. **Wilkinson Phase 1, Amended Plat Lot 2A-C3 Mobile Solutions:** City Planner How stated that C3 Mobile Solutions is requesting a split of Lot 2A into two lots approximately 4000 and 6000 square feet for townhomes. He stated that he recommends approval with the conditions outlined in his staff report, including the need of a variance for the lots not meeting zoning code regulations. Alderman Koffler made a motion to approve the amended plat of Wilkinson Phase 1, Lot 2A with the conditions outlined by City Planner How, and Alderwoman Rasmussen seconded the motion. In discussion PWD Hintz stated the retaining wall is already in place, but it is not compliant with code, which is the reason for an engineer sign off on it. After no further discussion, all present voted aye.
- b. **Zoning Code Update:** City Planner How stated that we are still waiting on comments from the Department of Commerce, which it has to be signed off on because of the grant. He stated once he receives the comments it will go to the zoning board then to a public hearing.

13. CITY ATTORNEY:

- a. **Resolution 3745: Bond for Phase 2 of the Sidney Lagoon Project:** City Attorney Krautter read Resolution 3745, bonding for phase 2 of the lagoon via the DNRC revolving loan program, aloud. He stated that he reviewed the resolution and found no issues with it. Motion was made to approve Resolution 3745 by Alderwoman Christensen and seconded by Alderman Koffler. After no discussion, all present voted aye. City Clerk Redfield stated the loan would close on November 7th, 2016 and the first payment will be due July 1st, 2017.
- b. **Addendum to Municipal Lease between the City of Sidney and Richland Youth Hockey:** City Attorney Krautter stated that an addendum to the lease agreement with Richland Youth Hockey is needed for the loan the association is getting to improve seating within the hockey dome. He stated this is for bank security reasons, and that the city has to approve any encumbrance on the leased property. Motion was made to approve the addendum to the municipal lease between the City of Sidney and Richland Youth Hockey by Alderwoman Christensen and seconded by Alderwoman Sergeant. After no discussion, all present voted aye.

14. CHIEF OF POLICE DIFONZO: Nothing

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Report- PWD Hintz** provided the monthly report for September 2016. He stated that the new sewer rotter was delivered and is out working. He stated that phase 2 of the lagoon is anticipated to be completed December 25, 2017.
- b. **Proposed City Tree Farm:** Parks Superintendent Ridl stated that she has grant funding via her re-tree program that is approximately \$5-6,000 per year. She stated that she can purchase 40-50 trees with this money, but if there is a tree farm she can purchase bare root stock which is cheaper, so she can introduce more trees into the community. The tree farm would be located on the 14th St corner lot, which previously had a tree farm on it, so it has the infrastructure in place for it. Parks Superintendent Ridl stated she has already contacted the High School to get them involved in the process, including building gravel pits, soil testing of temperature and PH levels, and tracking the growth. Motion was made to approve the tree farm located on the 14th St corner lot by Alderwoman Sergeant and seconded by Alderman Koffler. After no discussion, all present voted aye.

16. FIRE MARSHAL GILBERT: Nothing

17. CITY TREASURER: Nothing

18. CITY CLERK REDFIELD: consent agenda

a. GENERAL JOURNAL VOUCHERS: e-mailed

b. Claims to be approved: \$ 141,485.46 + \$2,085.82 = \$143,571.28

**2017-15
2017-24
2017-25
2017-26
2017-27
2017-28
2017-29
2017-30
2017-31

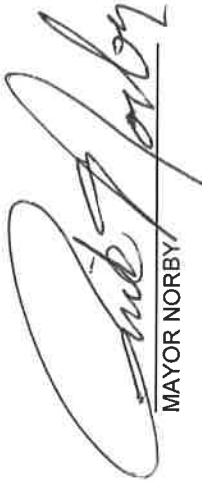
Held	Change of Occupancy	part of L1, B1, Central Add
Carl Behla	Re-Roof	L1, B2, South Park Add
T&T Properties	Re-Roof	L12, B15, Original
CHMS, PC	Re-Roof	L4-6, B44, Original
Trinity Lutheran Church	Fence	L2 or 3, B4, J-B Subdivision
Korey & Brook Judd		
Held		
Seth Jonas	Shed	L 38, B6, South Meadow P1
Jennifer Moore	Remodel	L1, B76, Original

A motion to approve the consent agenda was made by Alderman Koffler and seconded by Alderwoman Rasmussen. After no discussion, all council voted aye.

Meeting was adjourned at 7:08 p.m.

ATTEST:


CITY CLERK


MAYOR NORBY

October 17, 2017
DATE SIGNED