

# March 21, 2016

1. **CALL TO ORDER:** The Regular meeting of the Sidney City Council was called to order by Mayor Rick Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Gilbert, Koffler, Gartner, Smith and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **March 7th, 2016 Regular Council Meeting:** Motion was made to approve the minutes from the march 7<sup>th</sup>, 2016 Regular Meeting by Alderwoman Christensen and seconded by Alderwoman Sergeant. All Council present voted aye.
  - b. **Street and Alley Committee 3-8-16:** Motion was made to approve the minutes from the March 8<sup>th</sup>, 2016 Street and Alley Committee Meeting by Alderwoman Sergeant and seconded by Alderman Smith. In discussion Alderwoman Gilbert asked if the minutes would be reported on, and City Clerk Redfield stated they would be reported on under Committee Work, per the agenda. All Council present voted aye.
  - c. **Water and Sewer Committee 3-15-16:** Motion was made to approve the minutes from the march 15<sup>th</sup>, 2016 Water and Sewer Committee Meeting by Alderman Smith and seconded by Alderman Koffler. All Council present voted aye.
5. **VISITORS:**
  - a. **Lowell Cutshaw: Interstate Engineering**
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
  - a. **2016 Pool Pass Cost:** Mayor Norby presented the 2016 Pool Pass Costs for the Svarre Pool for Council Approval, with the recommendation of the Park and Recreation Advisory Board to approve. Motion was made to approve the 2016 Pool Pass Costs for the Svarre Pool by Alderwoman Gilbert, and seconded by Alderwoman Christensen. In discussion Alderwoman Gilbert apologized for not having this on the agenda herself and not reporting on it, which was due to confusion with the Park and Recreation Advisory Board's minutes, which have been corrected and are present for the Council to review. All Council present voted aye.
  - b. Mayor Norby stated there will be a Public Forum for the local candidates at the Elks on March 22, 2016 at 6pm.
  - c. Mayor Norby stated the Council has been invited to an office opening for Senator Steve Daines local office in Sidney. It is March 22<sup>nd</sup>, 2016 from 3:15 to 4:00pm.
  - d. Mayor Norby stated that he, along with Utilities Manager Anderson and City Attorney Krautter will be attending an Infrastructure Coalition meeting on Thursday March 24<sup>th</sup>, 2016 in Miles City from 10am to 2pm, and that all Council are invited to attend also.
8. **COMMITTEE WORK:**
  - a. **Street and Alley:**
    - i. **GVW Ordinance:** Alderwoman Christensen stated the Street and Alley Committee met and discussed the current GVW Ordinance, and that Chief DiFonzo will be providing City Attorney Krautter information to update the ordinance to allow for a tractor or "towing unit" to use City streets for cleaning or servicing, as long as they are not parked, cleaned or serviced on City streets. City Attorney Krautter stated he had talked with Chief DiFonzo, and that this resolution to the ordinance will be coming before the Council at a later meeting.
    - ii. **Wagon Wheel, Wilkinson and Byer Proposed SID:** Alderwoman Christensen stated that the Street and Alley Committee met and discussed the Wagon Wheel, Wilkinson, and Byer proposed SID, and that they agreed it is too costly for a project to move forward on at this time. She stated that PWD Hintz has a mitigation grant that he could apply for to pay for the storm water issues in that area, but that the cost of a consultant to write the grant would be between \$10,000 and \$15,000. It was the recommendation of the Street and Alley Committee to table the proposed SID until the grant could be applied for and to reevaluate the project once the City hears about the mitigation grant. Motion was made to approve tabling the proposed SID and moving forward with the mitigation grant by Alderwoman Sergeant and seconded by Alderwoman Sergeant. PWD Hintz stated that the City may not be able to hire a consultant to write the grant, per grant rules, but that he was looking into it further. All Council present voted aye.
  - b. **Water and Sewer:**
    - i. **Sewer Vacuum/Jet Rodder and Truck:** Alderman Smith stated the Water and Sewer Committee met to discuss the purchase of the Sewer Vacuum/Jet Rodder and Truck. He stated that there were 2 bidders, one of the bidders presented more than one bid for the purchase. Alderman Smith stated it was the consensus of the Water and Sewer Committee to recommend approval of the Enviroclean out of Oregon bid, as it is \$30,000 less because of a higher trade in on the old vac truck. He stated that MMIA is requiring the sewer lines be inspected and cleaned regularly, and this equipment will be needed to do so. He also stated that it was budgeted out of impact fees, and PWD Hintz stated that he was going to verify with Dave DeGrandpre to make sure they could be used. Motion was made to approve the Sewer Vacuum/Jet Rood and Truck purchase from Enviroclean pending approval of the use of impact fees for the purchase, if not approved then the purchase is to be reevaluated by the City Council by Alderman Smith and seconded by Alderman Koffler. In discussion Alderwoman Gilbert asked if it had been budgeted already, and PWD Hintz stated that it had been budgeted for multiple years, including the current Fiscal Year, but this is the first time he has had the opportunity to purchase one. Alderwoman Gilbert stated she wanted to make sure that impact fees could be used for this, and PWD Hintz stated again that he is going to be double checking with Dave DeGrandpre on the purchase. Alderwoman Gilbert asked City Clerk Redfield if the Impact Fee Committee would be discussing this item at their next meeting, and City Clerk Redfield stated it is already on the agenda that is posted. Mayor Norby stated that it is good to double check, but he remembers that Dave DeGrandpre has already stated that this equipment could be purchased with impact fees. Alderwoman Gilbert asked if Street Impact Fees could be used in conjunction of the Sewer Impact fees, and PWD Hintz stated he was looking into that also. All Council present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
  - a. Alderman Smith stated that there are still multiple lots in town that have been addressed previously for the need to be cleaned up that are only getting worse and wanted to know what the City is doing to again address these homes. Mayor Norby stated that the new Compliance Officer, MaryLynn Jensen, will be starting in the compliance department the beginning of April, with the assistance of himself and PWD Hintz, and that the junk vehicles ordinance addition to the nuisance code was put on hold to see what the updated zoning code would address. City Planner How stated the City Council would want to pass a special nuisance ordinance to tie to the junk vehicles portion of the zoning code. He stated he could send the portion of the new zoning code to City Clerk Redfield to forward on to the Council so action could be taken.
10. **UNFINISHED BUSINESS:**
11. **NEW BUSINESS:**
  - a. **Resolution 3722-SID 104 Boundary Line Relocation for Mayo Subdivision, and Hilltop Enterprises Phase II and IV-Tabled**
  - a. **Parks Superintendent Ridl: Approval of food vendors in Veteran's Park July 7-9<sup>th</sup>, 2016:** PWD Hintz stated that Parks Superintendent Ridl was asking the Council for approval of vendors in Veteran's Park during the Billings Symphony, the Arts in the Park, and Shakespear in the Park, which all falls July 7<sup>th</sup> to the 9<sup>th</sup>. PWD Hintz stated that approval from the Council to do this is necessary and that the vendors will need to get approval from the County Sanitarian and obtain a vendors license from the City of Sidney. Motion was made to approve vendors in Veteran's Park from July 7<sup>th</sup> to the 9<sup>th</sup> with the stipulation that they get approval from the County Sanitarian and obtain a City of Sidney Vendor's License by Alderwoman Gilbert and seconded by Alderman Koffler. All Council present voted aye.
12. **CITY PLANNER HOW:**
  - a. **Sidney Crossing Plat Extension:** City Planner How stated that American Landmark Group (ALG) asked for another 1 year extension on their preliminary plat at Sidney Crossing, which was approved of in 2014 and extended 2 times for 1 year each after that. He stated that he informed them that they would have to write a formal letter to the Council requesting this extension. He stated that this would be their 3<sup>rd</sup> and final extension, after which if they have not moved forward they would have to replat the subdivision. He stated that because they have not moved forward with bonding for infrastructure they cannot sell individual lots and if they sold the entire subdivision the new buyer would have to take responsibility for the infrastructure to be built in entirety before the selling of lots. Motion was made to extend the Sidney Crossing Plat for ALG by Alderman Smith and seconded by Alderwoman Christensen. In discussion Alderwoman Gilbert asked if the Council had received the letter of request, and City Clerk Redfield stated it was included in their council packets. Alderwoman Gilbert asked City Planner How if he recommends approval for the 3<sup>rd</sup> extension, and he replied he recommends the 3<sup>rd</sup> and final extension, after which they will have to replat. Alderwoman Gilbert asked

# March 21, 2016

if they don't have any bonding in place if they could sell, and City Planner How stated that they could not sell individual lots because the infrastructure is not in place and no bonding has been established. All Council present voted aye.

b. City Planner How stated that the updated zoning code will be sent to City Clerk Redfield and the Zoning Board by Wednesday, and he would forward the pertinent sections for the junk vehicles to City Clerk Redfield tomorrow to pass along to the Council.

**13. CITY ATTORNEY: Nothing**  
**14. CHIEF OF POLICE DIFONZO:**

Lt. Mark Kraft attending for Chief DiFonzo

a. **Recommendation for hiring a new Officer:** Lt. Kraft stated he is recommending the hiring of a new officer for the Sidney Police Department. He stated that they had 5 applicants who made it to the interview process, and of the 5 applicants they would like to recommend the hiring of Andrew Shiffer, who has passed all necessary parts for hiring including the background check and physical exam. Lt. Kraft stated he felt Mr. Shiffer would be an excellent addition to the Sidney PD. Motion was made to hire Andrew Shiffer to the Sidney Police Department by Alderwoman Gilbert, and seconded by Alderman Smith. Alderman Smith asked Lt. Kraft if Mr. Shiffer would have to attend the academy, and Lt. Kraft stated he would along with 2 current Sidney Police Officers. All Council present voted aye.

**15. PUBLIC WORKS DIRECTOR HINTZ: Nothing**

**16. COMPLIANCE OFFICER MEAD: Nothing**

**17. FIRE MARSHAL GILBERT: Nothing**

**18. CITY TREASURER DEY:**

a. **Repurchase Agreement:** City Clerk Redfield stated that Treasurer Dey e-mailed the Council the information for the repurchase agreement that is due for renewal, including information for competing interest rates. It was the recommendation of Treasurer Dey to renew the repurchase agreement with Stockman Bank, who is the current holder and the best interest rate. Motion was made to renew the repurchase agreement at Stockman Bank by Alderman Smith and seconded by Alderman Gartner. All Council present voted aye.

**19. CITY CLERK REDFIELD: consent agenda**

a. **GENERAL JOURNAL VOUCHERS: e-mailed**

b. **Claims to be approved: \$106,838.12 + \$1,660.72 = \$108,498.84**

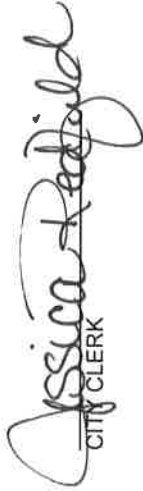
2016-67	Rod Iron Grill LLC	119 N Central	Remodel
2016-68	Donald Petty	1307 9 <sup>th</sup> Ave SW	Fence
2016-69	Cindy Linde	121 2 <sup>nd</sup> Ave NW	Remodel
2016-70	Daryl Vaira	309 7 <sup>th</sup> St SW	Shed
2016-71	Butles and Bluffs	203 2 <sup>nd</sup> St NW	Sign
2016-72			

L1, B6, Peterson 1<sup>st</sup> Add  
L12, B12, Original  
L3, B9, Gardner  
L1-5, 11-15, B8, Original

A motion to approve the consent agenda was made by Alderman Koffler and seconded by Alderwoman Sergeant. All council voted Aye.

Meeting was adjourned at 7:05 pm

ATTEST:

  
CITY CLERK

  
MAYOR NORBY

April 4 2016  
DATE SIGNED