

## November 3, 2014

1. **CALL TO ORDER:** The regular meeting of the City Council was called to order by Mayor Rick Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all.
3. **ALDERMEN PRESENT:** Christensen, Smith, Gartner, Koffler, Gilbert, Sergent
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **October 20, 2014:** Motion to approve the minutes was made by Alderwoman Christensen, and seconded by Alderwoman Sergent. All council present voted aye.
5. **Motion was made to put a closed police personal meeting on the agenda by Alderwoman Sergent and seconded by Alderman Koffler. All council present voted aye.**
6. **VISITORS:**
  - a. **Adam Smith and Lowell Cutshaw: Interstate Engineering**
  - b. **Patrick Murtagh, Murtagh Engineering**
  - c. **Susan Minichiello; Sidney Herald**
  - d. **Scott Babcock, Dalis Massey, Thorvall Carney, Pat Syth, Bud Bloom:** The citizens from Fischer Trailer Court attended the City Council meeting to present the council members with a petition with most of the residents in Fischer Mobile Park signatures stating that they would like the speed reduced due to the hazard of speeding cars.
  - e. **Gary Baldwin: Potential Mobile Home Park:** Mr. Baldwin presented the Council with plans for a Mobile Home Park Subdivision that he would like to develop in Sidney. He stated that he wanted the council's opinion on if this was something that they believed was needed or wanted in Sidney. The council agreed that good quality and affordable housing is needed in Sidney. City Planner How stated he would work with Mr. Baldwin on zoning and locations for this to ensure it is in the best interests of everyone.
  - f. **Chamber of Commerce, Marissa Eberling: Lighting Train at Veterans Park:** Ms. Eberling presented the council with the plans of the Chamber of Commerce for the upcoming holiday season. She stated that the Chamber would like to have the Christmas Stroll on East Main November 28<sup>th</sup>, 2014 and would like the street closed from 2pm -7pm for activities and vendors. They also would like to have the Parade of Lights on November 28<sup>th</sup>, 2014 starting at 7pm and would go from the Shopko parking lot to the IGA parking lot, down central. The Stroll and Parade of lights theme this year is The Polar Express. Chief DiFonzo stated that he has no issues with either the Christmas Stroll or the Parade of Lights, but that he would appreciate it if the last 6 floats in the parade would not throw candy, as it is safer for after the parade. Ms. Eberling agreed that this would be taken care of by the chamber. Motion was made to approve closing East Main Street and Central Ave on November 28<sup>th</sup>, 2014 for the Christmas Stroll and the Parade of Lights by Alderman Smith and seconded by Alderwoman Sergent. All council present voted aye.
7. **PUBLIC HEARING:** Nothing
8. **MAYOR NORBY:** Mayor Norby informed the Council that the first oil and gas severance check was received for this fiscal year, and it was approximately \$340,000.00, which was on track for what was budgeted.
9. **COMMITTEE WORK:**
  - a. **Street and Alley: Signs on 4<sup>th</sup> St NE:** Alderwoman Christensen stated that the Street and Alley Committee met to review city code 10-2-6 where they decided to have Chief DiFonzo make corrections to the code adding a reduced speed in the mobile home parks, in response to the citizen concern in Fischer Trailer Court. She stated that the committee will meet again and then bring changes to the next council meeting.
10. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:** Nothing
11. **UNFINISHED BUSINESS:** Nothing
12. **NEW BUSINESS:** Nothing
13. **CITY PLANNER HOW:**
  - a. **MPEG Amended Plat and Phasing Plan Preliminary Approval:** City Planner How stated that MPEG had a preliminary plat approved last year, but that they revised the plat after getting notification about the drainage ditch and deciding to add a phasing plan. He also stated that on page 3, letter B, there was a correction that the water and sewer would be installed in the appropriate phases, and that he recommends approving with the conditions outlined in the staff report with the change on page 3. Motion was made to approve the Amended plat and phasing plan of MPEG with the conditions and changes outline by Alderman Smith, and seconded by Alderwoman Christensen. All council present voted aye.
  - b. **Wingate Lot Aggregation:** City Planner How stated that he recommended approving the lot aggregation and the COS. Motion was made to approve the Wingate Lot Aggregation by Alderwoman Christensen and seconded by Alderman Koffler. All council present voted aye.
  - c. **Bakken Block CUPs:** City Planner How stated that the Bakken Block are asking for 3 separate Conditional Use Permits for workforce housing during the construction of Duplexes in Northview Subdivision. City Planner How stated that he has no issues with and recommends the approval of the CUP on Lot 12, Lot 16 CUP he recommends approval as long as the trailers are not set in the utilities easements, and Lot 18 CUP he recommends approval as long as the trailers are set back from the lot lines. Motion was made to approve the 3 CUPs for Bakken Block in the Northview Subdivision with the recommendations outlined by City Planner How by Alderwoman Sergent, and seconded by Alderman Gartner. All council present voted aye.
14. **CITY ATTORNEY NAVRATIL:**
  - a. **Ordinance 556: Amendment to Meter Testing Charge:** Motion was made to send Ordinance 556 to the Water and Sewer committee for further review by Alderwoman Gilbert, and seconded by Alderwoman Sergent. All council present voted aye.
  - b. **Land Solutions, Dave DeGrandpre: Impact Fee Review:** City Attorney Navratil presented the council for approval the use of Land Solutions and Dave DeGrandpre for the Impact Fee Review that is mandated by the State. Motion to approve Dave DeGrandpre at Land Solutions to complete the impact fee review was made by Alderwoman Gilbert and seconded by Alderman Koffler. All council present voted aye.
  - c. **Pheasant Run Water Line:** City Attorney Navratil informed the council that the water line at Pheasant Run has been completed and relocated to the east side of 9<sup>th</sup> Ave. He is now asking for the council to approve Mayor Norby signing the easement. PWD Hintz stated that the city has received all the other required paperwork and requested documents, and that the easement is the final part. Motion was made to approve the signing and filing of the easement by Alderwoman Christensen and seconded by Alderwoman Sergent. City Attorney Navratil stated that Exhibit A needs to be attached to the easement, as it is the map that designated where the easement is, and that the drawing needs to be approved by City Hall Staff. Alderwoman Christensen amended her motion to include that city staff needs to approve exhibit a before signing, and Alderwoman Sergent seconded the amendment to the motion. All council present voted aye.
15. **CHIEF OF POLICE DIFONZO:** Nothing
16. **PUBLIC WORKS DIRECTOR HINTZ:**
  - a. **Monthly Report:** PWD Hintz presented the council with the monthly report for the public works. He stated that the Fischer bypass had substantial complete and the only thing that is left on the contract is the bore under the train tracks. Mr. Murtagh informed the council that Phase 1 of the lagoon project is going well, and that the project will be stopping for the winter soon.
  - b. PWD Hintz presented the council with a handout from the new sewer camera program and explained that this was a huge asset to the city, and that MMIA has been asking us to camera our mains for a while.
  - c. **Local Food Vendors:** PWD Hintz informed the council that there are local food vendors who use a substantial amount of garbage services, but are not charged. Motion to for the Sanitation committee to look into this further was made by Alderman Smith and seconded by Alderwoman Christensen. All council present voted aye.

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**17. COMPLIANCE OFFICER MEAD:**

- a. **Monthly Report:** Alderman Smith asked what was happening with the people who are living in trailers, and Compliance Officer Mead stated that they have created a report with Chief DiFonzo to move forward with getting under control. Compliance Officer Mead also stated that there will be an abandoned vehicle auction on November 17<sup>th</sup> at 2pm at the City Shop.

**18. CITY TREASURER:** Nothing

**19. CITY CLERK REDFIELD:** consent agenda

- a. **GENERAL JOURNAL VOUCHERS:** e-mailed October 31, 2014
- b. **Claims to be approved:** \$ 256,609.28
- c. **Building Permits to be approved:**

Nathaniel Strashheim	607 Yellowstone Dr	Fence	Lot 23, Yellowstone Court
Conner Murphey	3006 & 3008 3 <sup>rd</sup> St NW	Fence	Lot 13, Block 5, Wilkinson Phase 1
Rob Gilbert	221 3 <sup>rd</sup> Ave SW	Shed	Lot 6, Block 40, Original
Frank DiFonzo	1220 9 <sup>th</sup> Ave SW	Shed	Lot 4, Block, Peterson's 1 <sup>st</sup>
Mike Bingen	716 3 <sup>rd</sup> St NE	Addition	Lot 10, Block 1, Michelletto
Johnsons Hardware	114 W Main	Re-roofing	Lot 11, Block 15, Original
Tom Dasinger	509 4 <sup>th</sup> ST SE	Replacement Garage	Lot 3, Block 41, Kenoyer
Tim Eastwood	1502 9 <sup>th</sup> Ave SW	Warehouse	Lot 2B, Block 3, Lyndale Sub

City Clerk Redfield informed the council that a joint City and County Building Inspector position is being advertised to get Mr. Hillesland some much needed help.

A motion to approve the consent agenda was made by Alderwoman Sergeant and seconded by Alderman Gartner. All council voted Aye.

The regular meeting of the city Council was closed to discuss personal information.

Meeting was adjourned at 8:00 pm

ATTEST:

  
CITY CLERK

  
MAYOR NORBY  
November 17, 2014  
DATE SIGNED