

May 19<sup>th</sup>, 2014

- made to approve Mayor Norby signing Phase 2 contract with Murtagh Municipal was made by Alderman Smith and seconded by Alderman Koffler. All council present voted aye.
- b. PWD Hintz stated that Verizon has contacted the City of Sidney to place another tower in the city limits, which will provide better service and have updated technology, as the current tower is over used in this area. The proposed location for the new tower would be next to the blue water tank, which was Okayed by the water department. Alderman Smith asked how much the City would receive for leasing the property. PWD Hintz stated that he was not sure on the lease amount, but he thought it was approximately \$300 per month, but could be more. Alderman Koffler asked if the tower would affect any future land use, and PWD Hintz stated it wouldn't. City Attorney Navraiti asked if they would be providing a formal contract, and PWD Hintz stated yes. Alderwoman Gilbert stated that she thought it should go to Water and Sewer Committee to get more information, and it was agreed on by the general consensus of the council.
- c. PWD Hintz stated that the Public Works will be doing street repair, sweeping, and painting curbs, and that the Fischer Bypass job has officially started.

**16. CITY TREASURER:** Nothing

**17. CITY CLERK REDFIELD: consent agenda**

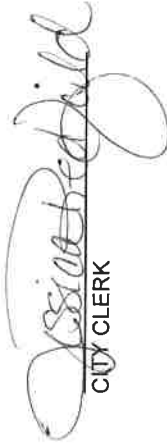
- a. **GENERAL JOURNAL VOUCHERS:** e-mailed May 16<sup>th</sup>, 2014
- b. **CLAIMS TO BE APPROVED:** \$59,625.19
- c. **BUILDING PERMITS:**

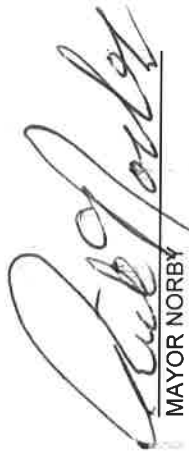
Joe Russell	215 3 <sup>rd</sup> St NW	Duplex	Lot 2, Block 7, Augustus Vaux
Joe Russell	209 3 <sup>rd</sup> St NW	Duplex	Lot 3, Block 7, Augustus Vaux
Cross Petroleum	223 9 <sup>th</sup> Ave NE	Sign	
Cross Petroleum	223 9 <sup>th</sup> Ave NE	Canopy	
Rick Tiesen	524 East Main St	Remodel	Lot 13 & 14, Block 17 Kenoyer
Larry & Renae Christensen	501 7 <sup>th</sup> Ave SW	Garage	Lot 1, Block 7, Gardener
Levi Weikkoi	320 2 <sup>nd</sup> St NE	Fence	Lot 5, Block 34, Original
Rick Fike	713 8 <sup>th</sup> Ave SE	Fence	
Wells Fargo Bank	101 2 <sup>nd</sup> Ave SW	Changing Signs	Lot 1, Block 16 Original
Central Elementary	200 3 <sup>rd</sup> Ave SE	Remodel	Lot 1-12, Block 31, Original
Bible Baptist Church	502 S Central	Ramp	
Joey Fischer	126 Whitaker	Fence and deck	Lot 1, Block 2 North Central Add

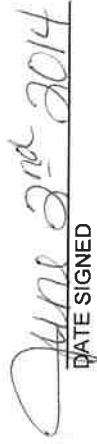
A motion to approve the consent agenda was made by Alderwoman Sergent and seconded by Alderwoman Christensen. All council voted Aye.

Meeting was adjourned at 7:17 pm

ATTEST:

  
CITY CLERK

  
MAYOR NORBY

  
DATE SIGNED

May 19<sup>th</sup>, 2014

1. **CALL TO ORDER:** Mayor Rick Norby called the regular meeting of the City Council at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Gilbert, Koffler, Gartner, Smith and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **May 5<sup>th</sup>, 2014:** Motion was made to approve the minutes from the May 5<sup>th</sup>, 2014 city council meeting was made by Alderwoman Christensen and seconded by Alderman Smith. All council present voted aye.
5. **VISITORS:**
  - a. Adam Smith: Interstate Engineering
  - b. Patrick Murtagh: MME
  - c. John How: KLLJ
  - d. Raymond Bell: Bell Subdivision
  - e. Bob Bell: Bell Subdivision
  - f. Roger Meyer: Montana Land Survey
  - g. Susan Minichello: Sidney Herald
6. **PUBLIC HEARING:**
  - a. **Bell Minor Subdivision Annexation:** The Public Hearing for the Bell Minor Subdivision Annexation was called to order by Mayor Norby. City Planner How stated that this is a joint process with Richland County, who will need to sign off on the subdivision before the City of Sidney signs off on final subdivision approval. Raymond Bell stated that the reason for the partial annexation into the City of Sidney of this land is that due to Richland County regulations they are not able to subdivide the lots for selling. There was no citizens present for or against the Annexation of the Bell Minor Subdivision.
7. **MAYOR NORBY:**
  - a. **Elks Proclamation:** Mayor Norby read aloud the Elks Proclamation, declaring July 21-27 Elks week in honor of their annual convention which is being held that week in Sidney. It was the general consensus of the city council to approve the Elks Proclamation.
  - b. **Lt. Governor Angela McLean Meeting:** Mayor Norby stated that on Friday May 9<sup>th</sup> Lt. Governor McLean came to Sidney for an informal meeting where the present issues were discussed. Mayor Norby thanked the Lt. Governor and those that attended the meeting.
  - c. **Congressman Daines meetings:** Mayor Norby stated that he and City Clerk Redfield attended an Energy Roundtable in Glendive on May 13<sup>th</sup> with Congressman Daines. Congressman Daines was also in Sidney on May 14<sup>th</sup> for a Crime in the Bakken meeting, attended by Mayor Norby, Police Chief DiFonzo, and Alderman Gilbert. Many of the issues surrounding the oil impact and crime were discussed.
8. **COMMITTEE WORK:**
  - a. **Water and Sewer:**
    - i. **Ordinance 552:** Alderman Smith stated that the water and sewer committee met and reviewed Ordinance 552, which was approved by them and PWD Hintz and Water Commissioner Anderson.
    - ii. **CIP with PWD Hintz:** PWD Hintz stated that the Capital Improvements Plan lays out the year to year wants and needs of the City. This will be important for grants and future planning and is something that the City should have had in place before. PWD Hintz also stated that there is a CBDG Grant available to apply for to help with the cost which could be up to \$50,000. Motion was made by Alderman Smith to move forward with the CIP project, and seconded by Alderman Koffler. Alderwoman Gilbert asked if there was a match for the CBDG Grant and what the chances are that they City will receive the funds. Mr. Murtagh responded that the grant requires the City to contribute \$10,000 but that the City would have to pay that for the rest of the bill either way, and that the City has a good chance to get the grant, which has already been written from the previous year, as the grant cycle has not started yet so all funds are available. PWD Hintz stated that the city will have to solicit engineers to do the CIP. All council present voted aye.
  - b. **HR Committee:**
    - i. **Sam Reid:** Alderwoman Gilbert stated that she, Alderman Gartner, and Mayor Norby met with Sam Reid to discuss the City of Sidney providing Mr. Reid with financial aid to attend college. After listening to Mr. Reid's proposal and discussing it the HR committee decided that the City is not in the correct place currently to give that funding and that city Clerk Redfield would inform him of this and council him in the future in the funding of his schooling, if he chooses.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**

Alderwoman Sergeant announced that the Candidate Forum meeting for the State and County Primary will be Thursday May 29, 2014 at 7pm at the MSU-B Extension office.
10. **UNFINISHED BUSINESS:** Nothing
11. **NEW BUSINESS:** Nothing
12. **CITY PLANNER HOW:**
  - a. **Augustus Vaux letter of credit reduction:** City Planner How stated that this was previously presented to the city council but that more information and set figures were required by the council before they would reduce the bond amount for the Augustus Vaux Subdivision infrastructure. He presented the council with a formal reduction to \$70,955.00 pending the final approval of PWD Hintz, Water Commission Anderson, and himself. Motion was made to approve reducing the bond to \$70,955 to cover the remaining infrastructure by Alderman Smith, and seconded by Alderwoman Sergeant. City Planner How stated that this is a onetime reduction. All council present voted aye.
13. **CITY ATTORNEY NAVRATIL:**
  - a. **Ordinance 552: Wastewater Code, 1<sup>st</sup> reading:** Motion was made to take Ordinance 552 off the table by Alderman Smith, and seconded by Alderman Koffler. All council present voted aye. City Attorney Navratil read aloud Ordinance 552. He stated that the current City Code does not have an outlined wastewater and sewer code, and this ordinance will bring the current policies into code. Motion was made to pass the first reading of Ordinance 552 by Alderman Smith and seconded by Alderwoman Christensen. Voted went as follows:  
**Ayes: Sergeant, Gilbert, Koffler, Gartner, Smith, and Christensen**  
**Nays: None**  
**Absent: None**
  - b. **Resolution 3664-Adopt Sewer Rate Increase:** City Attorney Navratil read aloud Resolution 3664 and stated that this finalizes the sewer rate increase and formally establishes the new rates with the effective date being the June 1<sup>st</sup>, 2014 billing cycle. Motion was made to approve Resolution 3664 by Alderwoman Christensen, and seconded by Alderwoman Sergeant. Motion passed with a vote of 5 ayes and 1 nay by Alderwoman Gilbert.
  - c. **Resolution 3665-Adopt Richland County Hazard Mitigation Plan:** City Planner How presented this resolution to the City Council after review with the County and Richland County DES Coordinator Deb Gilbert to ensure that critical situations are handled and that injuries are reduced. There are three jurisdictions, including the City of Sidney that must pass this Resolution, which will also aid in the receiving of grants. Motion was made to pass Resolution 3665 by Alderman Smith, and seconded by Alderwoman Christensen. Alderwoman Gilbert asked City Planner How if she needed to abstain from voting, and he replied that it is not necessary. All council present voted aye.
  - d. **Resolution 3666-Conditionally Annex Bell Minor Subdivision:** Resolution 3666 Conditionally Annexing Robert Bell Subdivision was read aloud by City Attorney Navratil. Motion was made to pass Resolution 3666 by Alderwoman Sergeant and seconded by Alderman Koffler. All council present voted aye.
14. **CHIEF OF POLICE DIFONZO:**
  - a. **Chief Update:** Chief DiFonzo asked PWD Hintz if the CTEP grant money used for the sidewalks at Westside to help with the speed warning signs could be used for the same purpose at Central School, as they are in the process of getting the signs there also. PWD Hintz stated that most of that money was being used elsewhere but that it could be looked into.
  - b. Chief DiFonzo stated that Officer Rosalles has completed the required schooling for working with his K-9 partner, and they will hopefully be able to attend the next City Council Meeting to meet the council.
15. **PUBLIC WORKS DIRECTOR HINTZ:**
  - a. **Pat Murtagh: design phase 2:** Murtagh Municipal has completed Phase 1 contract with the City of Sidney for the new Wastewater treatment facility, and Mayor Norby needs permission to sign the new contract for Phase 2. Motion was